

**Contract No. A4900 - Landscape Architectural Services for Pier 97**  
**Request for Proposals**  
**Response to Requests for Information**  
**6/13/18**

RFI	Question	Response
1	Are there any proposal format requirements such as page size or page limit?	There are no proposal format requirements regarding page size or page limit. However, please try to keep page sizes at 11"x17" to facilitate scanning.
2	There is no mention of Marine Engineering in the RFP. Do you anticipate Marine Engineering work?	Since there is no in-water work anticipated with this contract, no marine engineering services are anticipated.
3	3.1.1 mentions a "Supplemental Questionnaire" attached to Exhibit 1. Can you please identify the page it is located in the RFP or how to obtain that form?	The supplemental questionnaire was omitted for this RFP.
4	Are the Specifications available on-line?	Contract C5000 Pier 97 as-built plans, 2002 Subsurface Investigation and Geotechnical Design Criteria, and the Segment 7 Bulkhead inspection report are being provided to all planholders as Part of Addendum 2. <b>The proposal due date has been extended until July 2nd, 2018 to permit review as per Addendum 1.</b>
5	Can we propose an MBE that is City certified if they will be certified by the State during the project?	In order to count towards the goals, the sub-consultant must be NYS-certified at the time of contract award. Otherwise a waiver must be obtained.
6	Yesterday we received the envelope that had the RFI document - is there a digital version?	RFI questions can be compiled in an MSWord document or PDF and attached to RFI. They don't need to be entered directly onto the RFI form.
7	Confirmation that Geotechnical Investigation is needed for upland areas, but not pier structure.	The pier structure was reconstructed in 2013 so no geotechnical investigation is required. Geotechnical investigation is only needed for upland area. See Question 4 for background materials being provided.
8	Estimated construction budget?	The estimated construction budget is \$25-29M. This does not include soft costs such as construction contingency, Design, or Construction Management Services.
9	Can/Should the proposal consider crossings of West Side Highway?	The project scope does not include changing Route 9A crossings. However, the consultant should consider existing crossings and park visibility when advancing design. During the design process, the Trust may request the design team to consider ideas/strategies that could facilitate improved future access across Route 9A if another agency is able to implement them.
10	What is the maximum fill elevation that can be accommodated on the pier structure, what are the loading allowances per square foot?	The current loading allowances are 250 Pounds per square foot (PSF) superimposed dead load plus 100 PSF live load. Please see Contract C5000 Pier 97 as-builts for more information.
11	Related to flood protection, should we be considering current building code and FEMA elevations or a project future SLR condition. If future condition should be considered, what is the HRPT recommendation i.e. 2050, 2100 etc.?	Subject to further discussion with the Trust during conceptual design, the team should consider 2050 SLR condition using Manhattan Borough data. Primary site elevations are already established given the historic Hudson River Bulkhead, elevation and design of Route 9A, and the existing Pier 97 marine structure. Given these constraints, as well as pier load constraints and our goal of not performing any in-water work that requires new DEC/USACE permits, resiliency efforts should focus on wet floodproofing park facilities, including utilities, and raising utilities to the highest extent practical. The Trust will work with the design team to explore the extent to which utilities, buildings and other site elements can be elevated. As a reference document, respondents are encouraged to review NYC Parks' Guidelines for Design and Planning for Flood Resiliency, which is available for download on the NYC Parks website at <a href="http://www.nycgovparks.org">www.nycgovparks.org</a> , for further discussion with the Trust once design begins.

12	Does the current DEC Wetland Permit cover the project area or does the HRPT expect that this will need to be resubmitted	The Trust does not anticipate any in-water work, so additional DEC/USACE regulatory permits are not anticipated as part of this project, and the design should strive to ensure that in-water work is not required.
13	Can the proposal consider penetrations to the pier structure?	The Trust would not preclude this, but we generally don't encourage penetrations in pre-stressed elements. We also would not favor any penetrations that would require in-water work and additional permitting.
14	In Appendix B, 11.D.1, the RFP says "Edge beams were not included as part of the new park design". Please clarify and describe how the new edge beams should be included in the new design.	Please see Question 4 regarding materials being provided to all planholders for more information. The existing Pier 97 structure, completed in 2013, was designed to account for a future project with undetermined elevations and design features. As a result, the following features need to be included in the A4900 Pier 97 design: 1) design and install edge beams on the east end of the pier structure, 2) design and install structural deck topping on eastern end of pier, 3) provide eastern pier grade beam with utility penetrations. 4) The existing bulkhead top elevations will need to be adjusted to account for the new design. 5) Directly in front of the pier, the top of the bulkhead needs to be installed to accommodate "windows" for utilities. 6) As show in the as-built plan, there is currently a gap in the existing pier top that will need to be replaced with an expansion joint as part of the A4900 design. 7) Fendering will also need to be installed at the eastern portion of the pier that has no edge beam.
15	Are the structural drawings of the Pier 97 reconstruction from 2009 available? If not, will the consultant be expected to provide destructive probing and/or non - destructive testing of the existing structure as it relates to any structural analysis required?	Please see response to Question 4.
16	Is the Pier 97 Upland Section a pier structure? If so, are the structural drawings of the original construction available? If not, will the consultant be expected to provide destructive probing and/or non destructive testing of the existing structure as it relates to any structural analysis required?	Please see response to Question 4.
17	In Appendix V, II.D.2, the RFP refers to anticipated future resiliency requirements" Is there a reference standard that can be used for resiliency design?	Please see response to Question 11. During conceptual and schematic design, the Consultant shall work with the Trust to determine what is practical and feasible in terms of resiliency.
18	What are the four historic vessels and what will they primarily be used for? Will they be permanently docked to Pier 97 or will they be coming and going for tours of the river/harbor?	Historic vessels berthed at the pier will vary over the life of the project. Some may be visiting ships for a relatively short term duration, and others may be selected through a competitive process to be berthed at the pier for years at a time. The Trust is familiar with many historic vessels and can discuss potential operating scenarios and design needs with the selected design team.
19	Will there be any retail activity located on the pier or in the upland at all? Is it possible that the community engagement process results in a desire to provide retail amenities on the pier and would therefore require a retail consultant or market analyst on the team to provide study into this option?	No retail activity is anticipated on the pier.
20	Will public art consultant or an arts organization be considered at this stage of the proposal?	A public art consultant or arts organization is not being considered at this stage of the proposal.
21	We understand that a graphic artist is not to be part of the design team as the Trust is currently working with one. However, may an interpretive/exhibit designer be part of the team for the purpose of developing content/interactive exhibits for the historic ships or is that scope not considered for this project?	The Pier 97 scope does not include interpretive/historic signage for the historic ships.
22	Permit expediting is included in the RFP as a scope of work that the design team needs to provide, but at the pre-proposal meeting this service was said to be provided by the Trust. Please clarify.	A permit expeditor should be a part of the consultant team, although the Trust will provide assistance with DOB and other permits as necessary.
23	Will it be necessary to include an architectural lighting designer on the team or will all lighting conform already-established HRPT standards?	The team may be directed to include custom lighting. Additionally, the Trust is striving to reduce the amount of light pollution on the water which may affect habitat. Therefore, an architectural lighting designer should be included.
24	Has a project budget been established for the pier and upland area?	Please see response to Question 8.

25	Has a report been generated that recaps community input generated from the April Meeting of WPE of CB4?	A letter from CB4 to the Trust dated May 8,2018 has been provided to planholders as part of this Addendum 2. Please note that community input to date stresses active uses, but the Consultant Team should possess the demonstrated ability to provide a variety of programmatic options, as described in the Appendix B Scope of Services as described in Section II.E.1 and elsewhere in the RFP. Please note that final determinations on programming will be made by the Trust.
26	What is the structural loading capacity of the pier?	Please see Question 4. The current loading allowances are 250 Pounds per square foot (PSF) superimposed dead load plus 100 PSF live load.
27	What resilience parameters should the consultant bear in mind? (is elevation and option? Sacrificial landscapes? etc.)	Please see Question 11 . During conceptual and schematic design, the Consultant shall work with the Trust to determine what is practical and feasible in terms of resiliency.
28	What is the approximate construction budget for the project?	Please see Question 8.
29	Does prime consultant count towards V/M/WBE goals?	Yes, the Prime Consultant counts towards SDVOB and M/WBE goals. However, the Prime Consultant will only count as an MBE or a WBE, not both. For example, with a M/WBE goal of 23%/7%, if the Prime Consultant was an MBE, a goal of 30%/0% M/WBE would be achieved, which would require a waiver since the WBE goals were not reached. In terms of SDVOB, they can be dual certified with MBE or WBE so the prime consultant could cover the goal.
30	What forms need to be completed by sub-consultants vs forms to be completed by prime?	Please review the RFP and submit all referenced forms. Subs to submit Doing Business forms after contract execution.
31	Is the Diversity Practices Questionnaire to be completed only by prime consultant?	Yes, this is only completed by the prime consultant.
32	Please clarify that 3 copies of both the proposal and price proposal are required.	Yes, three (3) copies of both the proposal and the price proposal are required.
33	Will contract include utilities connections to vessels? If yes, what services?	Yes. Full utility design services are expected, including water, sanitary, and electrical, each inclusive of all equipment.
34	Are the edge beams included in the contract? Contradicting language in appendix B paragraph II D	Please see Question 14.
35	What is the total construction cost of this effort?	Please see Question 8.
36	Appendix B, Section 3 indicates that a Commissioning Agent is required. What is a commissioning agent and what is the expected scope of services?	See Appendix B, Section III.G.5 (Task 34 Commissioning and Close-Out)
37	What is the proposed project schedule?	Anticipated three (3) year schedule for design, procurement, and construction, with design anticipated to start late summer 2018. Design is anticipated to take approximately one (1) year.
38	Is an electronic copy of both Proposal and Price Proposal required in addition to the 3 copies of each?	Yes, an electronic copy of both the Proposal and the Price Proposal are required in addition to three (3) copies of each.

39	In which section of the Proposal or Price Proposal are respondents required to disclose potential conflicts of interest?	Indicate conflicts anywhere in your submitted proposal.
40	Part I, Section 3.1.1 indicates Exhibit 1 to include Proposal Certification Form with Supplemental Questionnaire. However, Exhibit 1 only includes the Proposal Certification Form. Please advise.	Please see Question 3.
41	Part II, Section 3.3 requires the identification of NYS businesses and contact information. Please identify where this should appear in the submission.	Indicate the information anywhere in your submitted proposal.
42	If the Prime Consultant is a registered M/WBE in New York State, will their contract amount count towards the M/WBE requirements?	Please see Question 29.
43	Please confirm that relevant project experience for the Prime Consultant and Sub-Consultants should appear in Part 1, Section 3.1.3.	Indicate the information anywhere in your submitted proposal.
44	Per Article VI Item 4 in Exhibit 8, please confirm that submission of Vendex forms will only be required of the Prime Consultant and/or Sub-Consultants meeting the appropriate contract minimums upon selection but prior to the commencement of services.	Yes, this is confirmed.
45	Based on our review of the required forms outlined in Part I, Section 3.1.1, we understand the following forms are to be filled out by the proposed Prime Consultant ONLY—please verify: <ul style="list-style-type: none"> <li>o Exhibit 1 - Respondent's Proposal Certification Form</li> <li>o Exhibit 2 - Fee and Cost Schedule</li> <li>o Exhibit 6 - Iran Divestment Act Affidavit of Individual or Entity (on behalf of the Prime Contractor and all sub-consultants)</li> <li>o Exhibit 7 - M/WBE and EEO Policy Statement</li> <li>o Exhibit 7 - Contractors MWBE Utilization Plan</li> </ul>	Yes, Prime Consultant is also to submit a SDVOB utilization Plan.
46	Based on our review of the required forms outlined in Part I, Section 3.1.1, we understand the following forms are to be filled out by the proposed Prime Consultant and all proposed sub-consultants—please verify: <ul style="list-style-type: none"> <li>o Exhibit 3 - Doing Business Data Form</li> <li>o Exhibit 4 - Disclosure of Prior Non-Responsibility Determinations</li> <li>o Exhibit 4 - Affirmation of Understanding of and Agreement Pursuant to State Finance Law § 139-j (3) and § 139-j (6)(b)</li> <li>o Exhibit 5 - Certification and Signature Form Affidavit of Non-Collusion</li> <li>o Exhibit 7 - Diversity Practices Questionnaire (if contract value over \$250,000)</li> </ul>	The Doing Business Data forms are to be submitted by the Prime Consultant and sub-consultants. The other exhibits listed are to be provided by the Prime Consultant only.
47	What is the anticipated date for team selection?	Early August, 2018
48	Section 3.1.1 states that Exhibit #1 includes Supplement Questionnaire, however only the Proposal Certification Form is provided in Exhibit #1. What is the Supplemental Questionnaire and where can it be located?	Please see Question 3.
49	Section 3.4.5 – Is providing evidence of “good faith efforts” required for Consultants that have met the SDVOB requirements?	If the Consultant has met the goals, no evidence of good faith efforts is need. If goals have not been met, evidence of outreach can include documentation of correspondence with SDVOB firms. Respondents are only required to submit their SDVOB Utilization Report with proposals.  If the respondent is selected, then the Trust would review the good faith efforts and either work with the consultant to identify sub-consultants or grant a waiver.
50	What is the budget for the project?	Please see Question 8.

51	What is the anticipated project schedule?	Please see Question 37.
52	Does HRPT anticipate on having any new buildings constructed on Pier 97? We understand that the comfort/utility/maintenance building is proposed within the Pier 97 upland area.	No buildings are anticipated on the pier structure. The structure will be located in the upland area.
53	Is the proposed comfort/utility/maintenance building comprised as one (1) building, or several buildings scattered throughout the Pier 97 upland site?	Due to cost considerations, it is envisioned that one (1) building will be provided. The operations/maintenance building requirements are still being determined, as the Trust considers the impact that potential counterterrorism measures proposed for the NYSDOT owned bikeway may have on parkwide operations.
54	In the proposal it states year round usage of the buildings is required yet on page 13 in the RFP it states all water systems are to be designed for winterization. Does HRPT require the design of all utilities for year round usage regardless of its location?	The Maintenance/Operations/Comfortat Station Building to be located on the upland will have year round use. Water service to the pier structure - potable, sanitary, irrigation - must be designed for winterization.
55	Does HRPT have an updated site, topographic and utility survey that incorporates the new 9A bikeway restoration area and all other additional work recently completed?	Please see Question 4.
56	Is there an expectation that the MOD will also support Pier 96?	The Maintenance/Operations/Comfort Station Building will serve the needs of the greater park, inclusive of Pier 96 and other areas. As discussed, M&O logistics are still being discussed.
57	Are notes from the Trust's initial community board meetings public? If so, where?	Please see Question 25.
58	What is the anticipated number of finalists who will be invited to interview?	This has not yet been determined and will be based upon the quality of proposals received.
59	Is environmental testing required, or is an analysis already available?	Based on previous investigations, additional environmental testing is not anticipated.
60	Can we assume that all of the requirements for mooring/docking of the antique boats were satisfied with the construction of the existing pier?	Structural requirements were satisfied, with the exception of utilities. Full utility design services are expected, including water, sanitary, and electrical, each inclusive of all equipment.

61	Is there geo-technical data available for the upland area?	Please see Question 4.
62	Are there any special requirements anticipated for the operations/maintenance building to meet the requirements of this park? Will be used to service other areas of HRP as well?	The Comfort Station/Operations/maintenance building will be used only by Hudson River Park Trust, and will serve the park as a whole. Special requirements are still being determined, as the Trust considers the impact that potential counterterrorism measures proposed for the NYSDOT owned bikeway may have on park wide operations. As with other buildings in the Park, the Trust expects both a functional and aesthetically pleasing facility that meets the Trust's high design standards.
63	What is the project construction budget?	Please see Question 8.
64	What are the anticipated gross areas of the new Comfort Station/Maintenance/Operations buildings? Program needs?	Please see Question 62.
65	The RFP states that for the Pier 97 Marine Structure, "edge beams were not included as part of reconstruction and will need to be included as part of the new park design." Can you kindly clarify the meaning of edge beams in this statement?	Edge beams are structural members around the perimeter of the pier. Please see Question 14 for more information.
66	Do the required forms need to be completed by Sub-consultants or just the Prime Consultant	Please review the RFP and submit all referenced forms. Subs to submit Doing Business forms after contract execution.
67	Can the Prime Consultant fulfill the Required MBE participation goal?	Please see Question 29.
68	In item 2.2.6.2, the RFP requests three sets of proposals. Can you clarify – are we meant to submit two sealed envelopes per set (one for proposal, one for price), resulting in 6 total sealed envelopes? (As opposed to three copies of the proposal in one envelope, and three copies of the price in a second envelope.)	Two sealed envelopes are to be provided: One containing the three proposals, the other containing the three price proposals.
69	Would HRPT kindly provide the anticipated project construction budget? Even ballpark figures would be helpful.	Please see Question 8.
70	Would HRPT confirm the following rough timeline: Three years total for the project: one year for design, eighteen months for construction, six months for mobilization.	Please see Question 37.
71	In Part 1, Section 3, Item 3.1.1 states that there is a Supplemental Questionnaire attached in Exhibit 1, however Exhibit 1 in the RFP document only includes the Respondent's Proposal Certification Form. Please advise/provide.	See Question 3.
72	Stated in the same Section 3.1.1, Exhibits 1, 3, 4, 5, 6, 7 are required to respond to this RFP. Kindly confirm that the Appendices A-F (part of Exhibit 8) are not required at this time.	Appendices A-F are part of the draft consultant contract and should be closely reviewed by the respondent in order to understand the consultant obligations and expected services, but they are not to be filled out until a contract is executed with the selected consultant. Of particular importance is Appendix B, Scope of Services, which should be reviewed very closely and will inform the development of the respondent's proposed fee and cost schedule (See Part II, Section 1 - Services to be Performed and Work Conduct).
73	They are asking for a NY State vendor number. We have a NY City number – but not one for NY State. And the State's website tells me the number has to be acquired from the agency we are doing business with. Can you supply that vendor number or is the number really necessary for this stage of the process.	The State Wide Financial System Vendor ID is 1000054071.