



REQUEST FOR QUALIFICATIONS
Gansevoort Peninsula Design and Related Consultant Services
Project/Contract #A4981
Addendum No. 1
October 2, 2018

To All Respondents:

- 1. Section 6.2 (Format of SOQ), first section preceding “6.2.1 Transmittal Letter” is hereby amended and restated as follows:**

“6.2 Format of SOQ

The SOQ must be organized as follows:

<p><u>Volume 1 — General Information:</u> Include the Transmittal Letter, including Exhibits A-1 and A-2 (Section 6.2.1), Project Team information, including GSA Standard Form for Subconsultants (Section 6.2.2), Project Understanding and Approach (Section 6.2.3), Demonstrated Commitment to M/WBE Participation & Diversity (Section 6.2.7).</p>
<p><u>Volume 2 — Technical Qualifications:</u> Include all information relating to design experience (Section 6.2.4.1), as well as all information concerning the Reference Projects, including the Architect-Engineer Qualifications Form for Prime Respondent(GSA Standard Form 330) (Section 6.2.5).</p>
<p><u>Volume 3 - Financial Qualifications:</u> Include all financial information required pursuant to this RFQ, including Exhibit C (Section 6.2.6).</p>

Each volume must be bound separately (spiral or similar binding) and clearly labeled. Tabs/dividers should separate the items in each volume.

The SOQ must be prepared on 8-1/2” x 11” paper, and shall be double sided. Minimum font size is 11, except for graphics and tables, and other similar items prepared by a third party, which must be easily readable. Audiovisual materials will not be accepted.

A logical, clear and concise presentation of information is encouraged. No page limit applies to Volume 3. However, Volumes 1 and 2 shall not exceed a combined total of 100 pages (50 sheets, double sided). Pages in Volumes 1 and 2 should be numbered at the bottom to indicate the page number and total number of pages (e.g., page 1 of 100, page 2 of 100, etc.). The following are not included in this page limitation: (a) Transmittal Letter with exhibits, (b) required

forms including Architect-Engineer Qualifications Form (GSA Standard Form 330), (c) resumes as necessary to supplement the Exhibit B, and (d) tabs/dividers.

Respondents are instructed to limit the information included in the SOQ to the information necessary to demonstrate its technical qualifications for the Project and any other information specifically requested in this RFQ. Experience will constitute Proposal evaluation factors and Respondents will be required to submit detailed experience information in their Proposals.”

2. Section 6.2.6.2 (Direct Financial Questions) is hereby amended and restated to correct the numbering as follows:

“6.2.2.2 Direct Financial Questions

The purpose of this subsection is to elicit information pertaining to unfavorable factors or events that have the potential to adversely impact the Respondent’s ability to honor their contractual commitments. To the extent that any of these questions are answered in a manner that indicates that any of these unfavorable factors or events are present or have occurred, it is the Respondent’s sole responsibility to: (1) describe in detail the unfavorable factor or event; and (2) provide sufficient information to demonstrate to the Evaluation Committee that the unfavorable factor or event will not adversely impact the Respondent’s ability to honor its contractual commitments.

Each Respondent shall provide responses to each of the following questions concerning the business of the Respondent during the past five years (except where otherwise noted):

1. Material Adverse Changes in Financial Position
 - a) Describe any material historical, existing or anticipated changes in financial position of the Respondent including any material changes in the mode of conducting business, mergers, acquisitions, takeovers, joint ventures, and/or divestitures.
 - b) Describe any material historical or anticipated changes in financial position of the Project Team members, including any material changes in the mode of conducting business, mergers, acquisitions, takeovers, joint ventures, and divestitures.
2. Bankruptcy
 - a) Has the Respondent ever filed for bankruptcy? If so, state when and describe the impact it would have on the ability to honor contractual commitments.

- b) Has any Project Team member, or affiliate of such Project Team member, ever filed for bankruptcy? If so, state when, and describe the impact it would have on the ability to honor contractual commitments.

3. Liabilities and/or Potential Liabilities

- a) List and briefly describe any threatened, pending or past legal proceeding and judgment, or any contingent liabilities, in which the Respondent or any parents, affiliates and subsidiaries of the Respondent was or is a party that could adversely affect the Respondent's financial position or ability to honor its contractual commitments to the Trust.
- b) List and briefly described any threatened, pending or past legal proceeding and judgment in which the Respondent or any parents, affiliates and subsidiaries of the Respondent was or is a party in the last 10 years concerning projects of a similar nature.
- c) List and briefly describe any threatened, pending or past legal proceeding and judgment, or any contingent liabilities, in which the Project Team member, or any parents, affiliates and subsidiaries of such Project Team member was or is a party that could adversely affect the Project Team member's financial position or ability to honor its contractual commitments in relation to the Project.

4. Completion of Contracts

Has the Respondent or any Project Team member failed to complete any contract, or has any contract been terminated due to alleged poor performance, default, or litigation.

5. Violation of Laws

Has the Respondent or any Project Team member been convicted of any criminal conduct or been found in violation of any federal, state, or local statute, regulation, or court order concerning antitrust, public contracting, employment discrimination, or prevailing wages? If so, describe the circumstances.

6. Debarred from Bidding

Has the Respondent or Project Team member been debarred, or are under consideration for debarment, on public contracts by the federal government or by any governmental entity in New York or any other state? If so, describe the circumstances. Is the decision

under review or was it upheld by formal legal and/or grievance process?

3. All requirements of the original RFQ shall remain in full force and effect, except as set forth in this Addendum and any other previously issued Addenda.
4. All capitalized terms set forth in this Addendum shall have the same meaning as set forth in the RFQ being amended hereby.

THIS ADDENDUM MUST BE SIGNED BY THE RESPONDENT AND ATTACHED TO THE STATEMENT OF QUALIFICATIONS WHEN SUBMITTED.

HUDSON RIVER PARK TRUST
By:
Title:

ACKNOWLEDGED AND AGREED:

Name of Proposer: _____
By: _____
Title: _____
Date: _____