



Owner's Representative Services for
Capital Projects and Strategic Planning
Project/Contract #A4989
Addendum # 1
September 4, 2018

To All Respondents:

1. Part I, section 2.2.4.1 is hereby amended and restated as follows:

"2.2.4.1 Questions/Clarifications Deadline:

- (i) Date: September 7, 2018
- (ii) Time: 5:00pm"

2. Part I, section 2.2.4.3 is hereby amended and restated as follows:

"2.2.4.3 Question Response Date: September 12, 2018"

3. Part I, sections 2.2.6.5, 2.2.6.6 and 2.2.6.7 are hereby amended and restated as follows:

"2.2.6.5 Submit to the following Recipient:

Nneka Nurse, PMDC

2.2.6.6 Recipient's Mailing Address:

**Hudson River Park Trust
Pier 40, 2nd Floor
353 West Street, Project Management Field Office
New York, NY 10014
Attn: Nneka Nurse**

2.2.6.7 Recipient's E-mail address: nnurse@hrpt.ny.gov"

4. Exhibit 2 of the RFP (Fee and Cost Schedule) is hereby deleted in its entirety and replaced with the Fee and Cost Schedule annexed hereto as Attachment 1.

5. **Appendix B (Scope of Services of the Draft Contract (Exhibit 8 of the RFP), is hereby amended to amend and restate Part III.3.c. as follows:**

“c. Review proposed designs for conformance with HRPT goals and standards, provide an initial review document summarizing initial comments and concerns to HRPT. This review shall be conducted by a licensed professional, which shall include an engineer, architect, or landscape architect as required by the specific project. The PE shall coordinate with HRPT design & construction staff, operations, facilities management and real estate to ensure clear and documented direction is provided to the design team on a timely basis.”

6. **Appendix B (Scope of Services) of the Draft Contract (Exhibit 8 of the RFP), is hereby amended to add the following to Part IV.A entitled Web Based Project Management System:**

“In addition to the Constructw@re system, the Trust also uses Microsoft Project as a project management tool. The Consultant shall use Microsoft (MS) Project for project management tasks. The Trust shall be responsible for all costs associated with training and utilization of MS Project and will provide the Consultant with the required user licenses of the system for the Contract Term.”

7. **All requirements of the original RFP shall remain in full force and effect, except as set forth in this Addendum and any other previously issued Addenda.**
8. **All capitalized terms set forth in this Addendum shall have the same meaning as set forth in the RFP being amended hereby.**

THIS ADDENDUM MUST BE SIGNED BY THE PROPOSER AND ATTACHED TO THE TECHNICAL PROPOSAL WHEN SUBMITTED.

HUDSON RIVER PARK TRUST

By: Kevin Quinn

Title: Senior Vice President

ACKNOWLEDGED AND AGREED:

Name of Proposer: _____

By: _____

Title: _____

Date: _____

ATTACHMENT 1

**AMENDED FEE AND COST SCHEDULE
(Exhibit 2 of the RFP)**

(Separate Attachment)

**The Fee and Cost Schedule will also be available on the website at
<https://hudsonriverpark.org/about-us/bids-business-opportunities>**

