



**VIRTUAL MEETING OF THE  
BOARD OF DIRECTORS  
July 23, 2020 at 4:00 pm  
Electronic ZOOM Call**

**MINUTES**

**Directors Present:**

Vicki Been, Vice Chair  
Alyssa Cobb  
Douglas Durst  
Patrick Foster  
Pamela Frederick  
Lawrence Goldberg  
Jon Halpern  
Jeffrey Kaplan  
Michael Kuh  
Purnima Kapur  
Erik Kulleseid  
Tom Pegues

**Appearances:**

Hudson River Park Trust  
Madelyn Wils, CEO and President  
Daniel Kurtz, CFO and Executive Vice President, Finance & Real Estate  
Noreen Doyle, Executive Vice President  
Christine Fazio, General Counsel

Also present:

Connie Fishman, Hudson River Park Friends  
Jeffrey LeFrancois, Advisory Council Chair

Vice Chair Vicki Been asked if everyone could hear her clearly as she began speaking during the commencement of the virtual Board meeting. Vice Chair Been then asked for confirmation that all Directors had joined the virtual call. President Wils informed Vice Chair Been that Christine Fazio, General Counsel would do a role call for record keeping purposes and for the stenographer. Ms. Fazio then confirmed attendance of Directors present and kept a list of who joined the call.

With a quorum being present Vice Chair Been formally called the meeting to order at 4:00 p.m. and asked anyone who was not speaking to mute their microphone. Due to the coronavirus pandemic and consistent with Governor Cuomo's Executive Order 202.1 issued on March 12, 2020, Vice Chair Been explained that this meeting is being held remotely via a teleconference enabling the general public to attend the meeting remotely.

Vice Chair Been noted that all the members of the Board of Directors (the "Directors" or the "Board") of the Hudson River Park Trust (the "Trust") had received the Board meeting materials in advance and may ask questions or give comments in reference to the items on the agenda. Vice Chair Been informed the audience that questions or comments from the audience would not be entertained. She noted that that the Board memos and resolutions on today's agenda have been posted on the Trust website under the Board of Directors' Governance link and thus are available to the public

Next, Vice Chair Been stated there were a few items on the consent agenda for approval: Approval of Minutes and Ratification of the Actions Taken at the May 28, 2020 and Ratification of Contract with B N Restoration Inc. for Pier 40 Façade Restoration.

Vice Chair Been asked if there were any questions or comments. There being no questions or comments, upon a properly called motion, the following resolutions on the Consent Agenda passed unanimously (with a note that the spelling of the name of one of the Directors needed to be corrected in the minutes).

**HUDSON RIVER PARK TRUST - Approval of Minutes of and Ratification of the Actions Taken at the May 28, 2020 Meeting of the Hudson River Park Trust Board of Directors**

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**RESOLVED**, that the Minutes of the Meeting of the Hudson River Park Trust Board of Directors

held on May 28, 2020 are hereby approved by the Board of Directors, and all actions taken by the Directors present at such meeting, as set forth in the Minutes, are hereby in all respects, approved and ratified as actions of the Hudson River Park Trust, and a copy of such approved Minutes are hereby ordered filed with the records of the Hudson River Park Trust.

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**HUDSON RIVER PARK TRUST – Ratification of the Contract with B N Restoration Inc. for the Pier 40 Façade Restoration for an Amount Not To Exceed \$2,440,786 plus 10% contingency for a Total Board Authorization Amount of up to \$2,684,865.**

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**RESOLVED**, based upon the materials presented to the Board of Directors at its meeting on July 23, 2020, a copy of which is ordered filed with the records of the Hudson River Park Trust, the Board hereby ratifies the Hudson River Park Trust contract with B N Restoration Inc. for the Pier 40 Roof Facade Restoration project for an amount not to exceed \$2,440,786 plus 10% contingency for a Total Board Authorization Amount of up to \$2,684,865; and be it further

**RESOLVED**, that the President or her designee(s) be, and each of them is hereby, authorized to take such actions as the President or her designee(s) may deem necessary or appropriate in order to implement the forgoing resolution.

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Vice Chair Been then proceeded with the corporate action items on the agenda, introducing the next item of business: Authorization to Contract with Risa Heller Communications for Strategic Public Relations and Communications Services. President Wils began by explaining over the course of the next five years, the Trust would be opening multiple new Park areas including: Pier 26, the *Day's End* sculpture on the Gansevoort Peninsula, Little Island, Pier 57, the Gansevoort Peninsula and Pier 97. The Trust is also advancing several important environmental initiatives and is hosting free educational and cultural programming for the general public. The Trust responds to several press inquiries weekly and needs assistance in press and media relations for the initiatives. President Wils reminded the Board that the Trust does not have a Communications Director on staff and has found that it is more cost effective to have a communications firm available when multiple projects need attention at the same time.

Following the Trust's Procurement Guidelines, on April 24, 2020, the Trust issued an RFP for Strategic Public Relations and Communications Services and received 26 proposals in response on May 15, 2020. A selection committee then reviewed the proposals and held initial interviews with the top six rated public relations firms. After further review, the selection committee then conducted two additional interviews with the two top rated firms.

Trust staff determined that Risa Heller Communications was the most qualified firm, and offered a fee and cost proposal that is fair, reasonable, and aligns with standard industry rates and thus presents the “best value” to the Trust. Risa Heller Communications has successfully performed work for Hudson River Park through a contract with Hudson River Park Friends and has extensive experience in public relations, media outreach, and government affairs. Risa Heller Communications has also represented other public parks, including the Trust for Governors Island, Brooklyn Bridge Park Corporation, the Prospect Park Alliance and the Natural Areas Conservancy. President Wils noted funding for the contract is available from the Trust’s annual Operating Budget.

President Wils then requested authorization by the Board of Directors to enter into a contract with Risa Heller Communications for strategic public relations and communication services for a five-year term in an amount of up to \$540,000.

Vice Chair Been thanked President Wils and asked the Board if there were any questions or comments. Director Goldberg asked if one of the Board committees had reviewed the contract. President Wils asked Nicole Cuttino, the Trusts Deputy General Counsel, to answer the question.

Ms. Cuttino stated the selection committee was comprised of Trust staff that reviewed all 26 proposals that were received. Ms. Cuttino furthered detailed individuals Noreen Doyle, Tom Linden, VP Marketing and Events, Kira Levy, Director of Marketing and Events, Cheryl Herman, Tina Walsh and herself were all on the selection committee. Director Kapur asked what the contract was for and Ms. Cuttino explained it was a five year term contract in the amount of \$540,000. Director Halpern asked if the contract could be terminated at any time with 30 days’ notice. Ms. Cuttino replied it could be and that was standard language in Trust’s procurement contracts.

Vice Chair Been thanked President Wils and asked the Board if there were any other questions or comments. There being none, upon a properly called motion, the following resolution passed unanimously.

**HUDSON RIVER PARK TRUST - Authorization to Contract with Risa Heller Communications for Strategic Public Relations and Communications Services for a Five-Year Term in an Amount Up to \$540,000**

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**RESOLVED**, based on the materials presented to the Board of Directors at its meeting of July 23, 2020, a copy of which is ordered filed with the records of the Hudson River Park Trust, the Board hereby authorizes the Hudson River Park Trust to enter into a contract with Risa Heller

Communications for strategic public relations and communication services for a five-year term in an amount of up to \$540,000; and be it further

**RESOLVED**, that the President or her designee(s) be, and each of them is hereby authorized to take such actions as the President or her designee(s) may deem necessary or appropriate in order to implement the foregoing resolution.

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Vice Chair Been then directed attention to the next item of business on the agenda: Authorization to Adopt Amendments to Hudson River Park Rules and Regulations.

President Wils began by explaining that the New York City Office of Administrative Trials and Hearings – also called OATH – provides hearings on notices of violations issued by City agencies and certain other governmental bodies located in New York City, such as the Trust. Previously, OATH had adopted a penalty schedule for enforcement of violations of the Hudson River Park Rules. However, OATH has requested that the Trust develop its own penalty schedule so that OATH can rescind the existing schedule.

As authorized by the Board of Directors at its November 20, 2019 meeting and pursuant to the State Administrative Procedure Act, the proposed rule amendments were published in the New York State Register on May 13, 2020, and in local papers, including Chelsea Now, the Villager, New York Post, and the City Record on May 14, 2020. The public comment period on the proposed Rule amendments ran through July 13, 2020. The Trust received three comments. One was from OATH which provided minor text changes to correct a few citations that have since been incorporated into the final rule amendment now before the Trust's Board of Directors. A response to comments document has been prepared to address these three comments.

President Wils further stated that the final Rule amendments marked to show the minor edits made since release of the proposed Rule amendments and the response to comments document were shared with the Governance Committee on July 15, 2020 and with the entire Board of Directors prior to the July 2020 Board meeting.

President Wils then requested authorization by the Board of Directors to proceed with finalizing the Rule amendments which final adoption would follow SAPA procedures.

Vice Chair Been thanked President Wils and asked the Board if there were any questions or comments. There being none, upon a properly called motion, the following resolution passed unanimously.

**HUDSON RIVER PARK TRUST – Adoption of Final Amendments to Hudson River Park Rules and Regulations**

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**RESOLVED**, based on the materials presented to the Board of Directors at its meeting on July 23, 2020, including a copy of the final amendments to the Hudson River Park Rules and Regulations and the response to comments document, a copy of which is ordered filed with the records of the Hudson River Park Trust, the Directors hereby authorize the adoption of the final amendments to the Hudson River Park Rules and Regulations pursuant to the procedures established under the State Administrative Procedure Act; and be it further

**RESOLVED**, that the President or her designee(s) be, and each of them is hereby authorized to take such actions as the President or her designee(s) may deem necessary or appropriate in order to implement the foregoing resolution.

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Vice Chair Been then directed attention to the next item of business on the agenda: Authorization to Adopt Negative Declaration under SEQRA for the Tribeca Ecological Enhancements in Hudson River Park Segment 3.

President Wils began explaining that in September 2019, Governor Cuomo announced his intention to implement an oyster and habitat enhancement in the Tribeca portion of Hudson River Park’s Estuarine Sanctuary, as part of his “Revive Mother Nature” initiative. Trust Staff is working closely with the New York State Department of Environmental Conservation and has developed a project that includes up to 304 distinct habitat-enhancing elements between Piers 26 and 34 to improve and enrich the habitat within the Segment 3 section of Hudson River Park. The proposed enhancement treatments include: (a) locating biohuts around select existing piles and filling the interior cages with seeded oyster shells; (b) adding textured concrete pile encasements with supportive beams on which mussel ropes and oyster bags could be hung; (c) wrapping certain existing piles with mesh fabric containing oyster shells; and (d) installing gabions and reef balls with seeded oyster shells.

The Trust anticipates commencing the program through a \$1 million grant from DEC that will be used both for the construction and monitoring of this project. As other sources of funds become available, the Trust would then continue to scale up the enhancements.

President Wils stated the Trust intends to issue a request for proposals for a marine construction contractor to install the proposed enhancements shortly. For this meeting, Trust staff is seeking approval by the Board of the Negative Declaration for the project under the State Environmental Quality Review Act.

Specifically, the Trust is serving as the lead agency under SEQRA and DEC is an involved agency. The Trust prepared an Environmental Assessment that has been shared with all Directors that concludes that the Project would not result in any significant adverse impact to the environment, and therefore, an environmental impact statement is not required. The Trust also determined that the Project is consistent with the New York City Waterfront Revitalization Program pursuant to the New York State Coastal Zone Management Program. The Project will require regulatory approvals from DEC and the Army Corps of Engineers, as well as confirmation of the Coastal Zone Consistency determination from the New York Department of State and NYC Department of City Planning.

President Wils then requested authorization by the Board of Directors to issue a Negative Declaration for the Tribeca Ecological Enhancements in Hudson River Park Segment 3 Project.

Vice Chair Been thanked President Wils and asked the Board if there were any questions or comments. Director Goldberg asked President Wils who the lead person on the preparation of the Environmental Assessment and President Wils answered this was done in-house by Noreen Doyle and Christine Fazio. Vice Chair Been asked if there were any other questions or comments. There being none, upon a properly called motion, the following resolution passed unanimously by the voting Directors (Patrick Foster on behalf of DEC abstained).

**HUDSON RIVER PARK TRUST – Adoption of Negative Declaration for the Tribeca Ecological Enhancements in Hudson River Park Segment 3 Project**

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**RESOLVED**, based on the materials presented to the Board of Directors at its meeting on July 23, 2020, including the Environmental Assessment prepared for the Tribeca Ecological Enhancements in Hudson River Park Segment 3 Project (the “Project”), a copy of which is ordered filed with the records of the Hudson River Park Trust, the Directors hereby adopt the Negative Declaration finding that the Project would not result in any significant adverse impacts to the

environment that would require the preparation of an environmental impact statement; and be it further

**RESOLVED**, the Project is consistent with New York State's coastal zone program, including New York City's approved Local Waterfront Revitalization Program; and be it further

**RESOLVED**, that the President or her designee(s) be, and each of them is hereby authorized to take such actions as the President or her designee(s) may deem necessary or appropriate in order to implement the foregoing resolution.

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Vice Chair Been then stated the Board items for approval had been completed. Vice Chair Been asked President Wils to present the President's Report. President Wils thanked Vice Chair Been and began with her presentation.

President Wils began her report by informing the Directors that included in their Board packet were the Trust's financials for the quarter ending June 30th. Revenue for the quarter totaled \$5.3 million, but only \$3.5 million of that amount was actually collected as current payments. Discussions are proceeding with tenants on the repayment of all arrearages.

Parking revenue remained below budget, but the trend for monthly and daily parking volume seemed to be improving. Operating expenses were \$4.6 million, with most expense categories lower due to the reduced level of Park programs and activities resulting from COVID and the implementation of cost saving measures.

The Trust, as well as all other public authorities in New York, have been directed to submit revisions to their annual budgets to the Office of the State Comptroller. The revised budget will be presented to the Trust's Audit and Finance Committees for review and to the Board for its approval at its next scheduled meeting on October 1.

The Trust's outside auditor was close to completing the FY 2020 Financial Audit. The audit will be shared with the Audit Committee at a joint meeting of the Audit and Finance Committees currently scheduled for August 4<sup>th</sup>.

As discussed at the last Board meeting, on May 11, 2020, the Trust received approximately \$1.65 million from the Small Business Administration under the CARES Act Paycheck Protection Program. Now that the eight-week period has passed, the Trust is working with its bank Capital One to complete the Paycheck Protection Program Loan Forgiveness application. The Trust expects the loan to be converted entirely into a grant because the funds used by the Trust were for



payroll and utilities consistent with the requirements of the CARES Act. The Trust will keep the Directors informed as the loan forgiveness process proceeds, and had not yet actually filed the application as the bank was still completing the process, but expect the overall process will take about six months. President Wils asked if there were any questions or comments. There were none.

President Wils continued the report stating the Directors may recall from the May 30, 2019 Board meeting, the Trust entered into a new Collective Bargaining Agreement with the International Union of Operating Engineers Local 30 on June 1, 2019 that included annual raises for the union staff. Specifically, the Agreement executed in June 2019 provided a wage increase of two percent for union employees effective on April 1, 2020.

However, due to the COVID-19 pandemic that has resulted in loss revenue generation in the Park, the Trust has decided not to provide raises this year to its non-union staff. With regard to the union employees, the Local 30 employees were amenable to amending the Collective Bargaining Agreement to address the current economic situation. The amendment suspends any lay-offs of a union employee through March 31, 2021 for economic, budgetary or financial reasons in exchange for no salary increase this year. However, for April 1, 2023, the amendment changes the salary increase from 1 ½ percent to two percent for the union staff. The amendment to the Collective Bargaining Agreement was fully executed as of July 7, 2020. The Trust staff is very grateful to its union employees for agreeing to suspend any raises this year as the Trust deals with the current economic crisis. President Wils asked if there any questions or comments. Director Halpern asked the number of employees affected. President Wils replied twenty-two.

Hudson River Park Friends and the Trust were able to secure grants and donations to hire eight seasonal gardeners and one additional gardener this fall. President Wils stated that the Trust is grateful to Friends and the foundations and individuals who are helping to keep the Park beautiful and safe this summer.

President Wils then provided an overview of the status of the Trust's design and construction on various piers.

First, despite COVID-19 related supplier issues, Pier 26 Construction is making good progress. Steven Dubner Landscaping completed landscaping in the tide deck area and woodland walk, and is installing soils in the remaining locations. They have completed concrete buttresses to support the sports court netting, are continuing decorative concrete paving, wood decking, installation of two custom wood and steel sheds, plumbing work, historic ship infrastructure, and

railing installation. The signature wood-clad north wall with integrated seating is approximately two-thirds complete. Upcoming work includes the completion of planting, completion of the remainder of the north wall, installation of all site furnishings, completion of paving and decking, completion of railings, and installation of sport court and netting. Despite supplier delays and other COVID-related logistical challenges, the Trust is still projected to complete construction by late summer 2020. President Wils then said if any Board member would like a tour of the pier prior to completion, she would be happy to arrange.

James Corner Field Operations completed 60% construction documents for Gansevoort Peninsula, which are under review by Trust staff and the Construction Manager for the project -- Gilbane Building Company. The Trust anticipates completing design by early fall, and still plans to start construction on the south end of Gansevoort Peninsula by the beginning of 2021, using restricted funds available for this project.

President Wils continued, explaining after analyzing the 100% Design Development cost estimates for Pier 97, !melk Landscape Architecture and Urban Design performed a value engineering exercise to bring the design within budget. Critical to this effort was understanding the fabrication cost of certain large custom design elements. The Trust's construction manager, Gilbane, took the lead on soliciting quotes from multiple fabricators and vetting the quotes already obtained. President Wils concluded that the Trust believes it now has a plan that will meet its budget and anticipates that the Design Development phase will be completed this month and !melk will move into the construction documentation phase.

Toshiko Mori Architects submitted the 60% Design Development submission for the Comfort Station on June 9 following review by Community Board 4 and approval of the Public Design Commission. In response to both staff and CB4 comments, Toshiko Mori refined the design to improve the pedestrian experience along the east facade of the building. Other refinements to the building layout and material selection were made to improve the overall building appearance.

Trust staff has been working with Cambridge 7 architects on technical program needs for aquaria in a future estuarium near Pier 26. This includes the number and size of tanks for particular animals, back of the house and infrastructure needed both in water and the building to accommodate habitat successfully. A Phase 1 concept plan will be completed by the end of the month.

The concept plan for Chelsea Waterside Phase 2 reconstruction was presented to Community Board 4 last week. President Wils reminded the Board that the dog run and picnic areas would be expanded, the landscape reimaged and a bathroom/maintenance facility would be added. The Trust will be reconstructing the ball field through funding provided largely by Speaker Corey Johnson and also Borough President Brewer.

At its January 2018 meeting, the Board of Directors had approved the Trust's entering into a contract with Conway Marine Construction, Inc. for the Pier 40 Structural Restoration Phase 4 Project, which contract was signed on March 14, 2020. However, in December 2019, the Trust terminated the Contract due to Conway's failure to timely perform the work. Since then, the Trust exercised its rights under the Contract performance bond, issued by Liberty Mutual Surety. Recently, the Surety informed the Trust that it obtained bids from qualified contractors for the completion of the Phase 4 Work and has independently selected Reicon to complete the Phase 4 Work. Reicon is currently doing the Phase 6 Pier 40 pile repair work. Therefore, at the next Board meeting, the Trust expects to seek ratification by the Board to amend the Reicon contract for the Phase 6 work to include the additional work that needs to be completed under Phase 4 as well as amendments to the contracts for the Project's construction manager and engineer to cover related additional costs. Any additional funds beyond the initial approved contract amount authorized by the Directors for Phase 4 will be provided by the Surety under the performance bond. President Wils asked if there were any questions or comments. There were none.

President Wils continued stating that as mentioned in my last written Board update two weeks ago, the Estuary Lab will now be known as Hudson River Park's River Project, as The River Project is nearing the completion of its process of winding down and transitioning assets and programs to the Trust. Therefore going forward "The River Project" refers to the Trust's education and research department.

President Wils continued that Hudson River Park has always valued hosting accessible and diverse programming for all to enjoy over the peak summer season. The COVID pandemic presented challenges to the Trust to provide similar programming this summer. Fortunately the Public Programs and River Project staff have been very creative in providing such programming virtually. This summer the Park continues to offer its popular concerts, fitness and environmental education programs that allows audiences to take part in together while safely at home. The Park's first ever virtual Summer of Fun brings all of the music, movement, learning and laughter of

summer in the Park to our communities remotely. The 2020 program series features a dynamic roster of activities, from jazz performances and Sunset Salsa lessons to STEM activity of the week using household items for at home experiments and the first ever Hudson River Park Virtual Science Summer Camp as well as History walks and Healthy on the Hudson fitness classes. All of these programs are free and accessible live on Facebook and Instagram, and then available for encore viewing on the Park's website.

President Wils was pleased to announce that the new Hudson River Park website launched on Monday. Many folks were involved in the new design, including Trust employee Ben Schneider. The redesigned HudsonRiverPark.org is more user friendly and visually appealing with the key new feature: the site is optimized for mobile, providing visitors with a better browsing experience on every device. There is more Park beauty and Park experiences to explore. Plus, the site is 100% ADA compliant, making it accessible to all visitors. Thanks to the internal website team of Trust and Friends staff members for their work on this exciting new communications tool.

The Trust expects to begin the significant action process of the proposed renewal of the 30-year lease agreement with the Intrepid Museum Foundation sometime fall 2020. The proposed lease and abstract will be shared with the Directors prior to commencing the Significant Action process. After the completion of the public review, the Directors would then need to review and vote on approving the final lease agreement. President Wils asked if there were any questions. There were none.

The Trust's reopening plan has gone relatively smoothly. At this time, in addition to the operations and facilities staff working at the Park full time, the Trust's administrative staff are all working in the Pier 40 office approximately 40 percent of the time and remotely the other 60 percent of the time. Trust staff have been following social distancing rules in the office and are wearing face coverings when in common areas.

Most Park facilities are now open, including Park playgrounds, skate parks, basketball, active recreation fields and minigolf. Trapeze is open. The newly renovated Pier 40 courtyard opened Monday for practice and drills. Outside dining is also available at the Grand Banks on Pier 25, City Vineyard at Pier 26, the new Drift-In at Pier 45, The Frying Pan at Pier 66 and at Pier 84's Hook'd. The Trust's Property Management team has worked with each of the concessionaires to set up tables and chairs that provide more than six feet of separation per the Department of Health guidelines.

In addition, the Directors' Board packet also includes a report of the last Governance Committee meeting held on July 15. As a result of that meeting, the Governance Committee had made the following three recommendations to ensure all Directors remain informed of current events at the Trust and in the Park: first, the Trust Executives will provide a monthly report of current events to share with the Directors; second, the Governance Committee will also serve as the committee to discuss potential risks to the Trust and the Park and strategies to mitigate such risks before problems occur; and third each of the Committees going forward will prepare a detailed report following a Committee meeting to be shared with all Directors. Thus the Governance Committee meeting report in your packet is an example of a more detailed report that the Trust will ask each committee to prepare after a committee meeting is held. President Wils asked if there were any questions. There were none.

Finally, President Wils stated the Board packet also included the PEP statistics, a list of contracts between \$100,000-\$200,000, and a summary of the FEMA reimbursements related to Hurricane Sandy.

President Wils asked if there were any questions or comments. There being none, President Wils concluded her report and Vice Chair Been called attention to Jeffrey LeFrancois for the Advisory Council report.

Mr. LeFrancois stated the council met the week prior to the July 2020 Board meeting. There were updates on virtual programming, construction, public safety and more. Mr. LeFrancois applauded the Trust on the Chelsea Waterside Park design and improvements. The Advisory Council implemented a new safety committee, which will begin analyzing and looking at access to and from the Park.

The Advisory Council plans to speak with the State Department of Transportation seeking ways to possibly expand the greenway and make entry to the Park a better experience and safer. Community Boards 1, 2, and 4 were all in agreement with the initiative to speak with the state about making these changes. Mr. LeFrancois also noted the Advisory Council was going through a bylaws update, since they had not been reviewed since the inception of the organization. The advisory Council will start meeting more frequently to discuss issues and initiatives. Mr. LeFrancois concluded his report by congratulating the Trust on the new website update and thanking the Board, Vice Chair and President Wils for their time and attention.

Vice Chair Been asked if there were any questions. There were none. Vice Chair Been then called attention to Ms. Connie Fishman to give the Hudson River Park Friends report. Ms. Fishman began by congratulating the Trust on the website update. She also noted the website redesign was worked on by both the Trust and Friends. Ms. Fishman also stated the ongoing maintenance of the site was included in Friends' budget, so they would be handling the remaining cost for maintaining the website.

Next, Ms. Fishman updated the Board about Friends' office space. Friends would not renew the lease for their current office, which terminates in August. The office space was old and due to COVID – 19 and the precautions that come with it, it would be best to continue to work remotely until the first or second quarter of 2021. Ms. Fishman explained Friends' staff is working from home, and some staff may permanently work from home moving forward. Working from home has been working out well for Friends' staff. Friends made staff cuts between fourteen and forty percent of salary. All staff works a four-day weeks instead of a five-day week.

Ms. Fishman then addressed that Friends was reviewing guidelines that are governing events in Parks to determine whether or not Hudson River Park could hold outdoor events in October. With regards to the Gala, Friends is currently planning to have a virtual program.

Lastly, Ms. Fishman concluded her report by confirming funds were raised for seasonal gardeners in the park, with a total of eight individuals hired. Vice Chair Been asked if there were any questions. There were none.

Vice Chair Been thanked President Wils, the Board and all of the speakers for their dedication and support of the Park during tough times. Vice Chair Been asked the Directors if there was any other business to discuss. There was no response. There being no other business, Vice Chair Been called for a motion to adjourn and the meeting was adjourned at 4:40 p.m.