

# Position Description

## Operations Facilities Technician (Trade)



**Reports to:** Director of Facilities

**Uniformed:** Yes    **Hours/Week:** 40    **OT Required:** Yes    **FLSA:** Non-Exempt  
Hudson River Park Trust (HRPT) seeks to fill a Facilities Technician position in its Facilities Department. The qualified individual will have a minimum of 4 years' experience in facilities and equipment maintenance, inspection and repair. Applicants should be "hands on," well organized, knowledgeable of buildings and mechanical systems, have a positive work ethic, and be able to conduct themselves professionally as a representative of HRPT.

### ***Background:***

HRPT is a public benefit corporation created by act of the New York State Legislature. The mission of HRPT is to design, construct and operate a prominent, and very heavily used, 4 mile waterfront park on the west side of Manhattan. The park receives approximately 17 million user visits annually and HRPT hosts numerous special events, educational programs, and park compatible commercial activities.

### ***Responsibilities/Duties:***

The responsibilities of this position include, but are not limited to, the following:

- Complete work orders and daily tasks as assigned; track time, resources and materials using HRPT's Computerized Maintenance Management System.
- Use tools and supplies needed to inspect and repair life safety systems, electrical and mechanical equipment, locks and security systems, pavement, wood structures, and site furnishings.
- Perform electrical maintenance such as replacement or repair of fixtures, wall switches and outlets, incandescent and fluorescent bulbs and tubes, ballast, sockets, fuses, and minor appliances, using appropriate hand, power and specialty tools.
- Perform plumbing maintenance such as replacement or repair of leaks in drains and faucets, unclogging of drains, repairing pipe leaks, repair or replacement of flushometers, HVAC equipment, irrigation lines, trenching and laying new lines, participate in the winterization of buildings, fountains and underground piping.
- Perform building and/or masonry repair such as preparing cement, installing patching and finishing cement work, and replacing damaged masonry and pavers.
- Perform carpentry and painting work such as preparing surfaces and using brush, sprayer, or roller to apply paints, stains, and varnishes, hanging doors, fitting locks and handles, etc.
- Safely operate tools and equipment in compliance with all federal OSHA, state, and local safety requirements, including, but not limited to: trucks, off road vehicles (standard and automatic transmissions), specialized equipment (sweeper/scrubber, wheel loader, skid steer loader, etc.), small power equipment (generators, compactors, mixers, drills, saws, torches, pumps, vacuums etc.), hand tools (wrenches, hammers, floats, etc.), hydraulic and pneumatic systems, controls and tools and use proper personal protective equipment (PPE).

- Perform other duties as directed or required commensurate with need and incumbent's level of skill.

***Education & Experience:***

High School Diploma or GED and 4 years relevant work experience required. Certificates and/or degrees from an accredited technical training institution are preferred. Candidates with like experience in parks and public space operations and maintenance of site and building systems are preferred.

***Special Requirements:***

- Willingness and ability to perform physical labor by lifting objects weighing at least 50 pounds consistently, squatting, bending, etc. are required, both indoors and outdoors in all types of weather.
- Be available to work some holidays, evenings and/or weekends, and "stand-by" work on a predetermined basis or as emergency response.
- Ability to interact with the public in a polite, friendly and informative manner.
- Be proficient in computer use, written and verbal communication and be able to communicate with immediate supervisor and other staff effectively in line with HRPT policies and procedures.
- Hold a valid driver's license with a clean history is required and candidates with a CDL are preferred.

***Compensation / Benefits:***

Competitive salary of \$60,000 - \$65,000 annually (\$28.84 - \$31.25 hourly) and excellent benefits package including paid holidays, vacation time, sick and personal time, medical, dental and vision insurance, and participation in New York State Retirement System. The position is covered under a collective bargaining agreement between HRPT and Local 30 of the International Union of Operating Engineers, AFL-CIO.

***Application Process:***

Interested applicants are to submit a resume and cover letter to the Director of Human Resources to: [resumes@hrpt.ny.gov](mailto:resumes@hrpt.ny.gov). Indicate Job Code: **2020 Facilities** in the subject line of your email. No phone calls please.

**More information on the Hudson River Park is available at:**

[www.hudsonriverpark.org](http://www.hudsonriverpark.org)

**The Hudson River Park Trust is an Equal Opportunity Employer**

*Pursuant to Executive Order 161, no State entity, as defined by the Executive Order, is permitted to ask, or mandate, in any form, that an applicant for employment provide his or her current compensation, or any prior compensation history, until such time as the applicant is extended a conditional offer of employment with compensation. If such information has been requested from you before such time, please contact the Governor's Office of Employee Relations at (518) 474-6988 or via email at [info@goer.ny.gov](mailto:info@goer.ny.gov).*