

## Position Description



### Motorpool Mechanic

**Reports to:** Sr Director of Facilities

**Uniformed:** Yes      **Hours/Week:**40

**OT Required:** Yes      **FLSA:** Non-Exempt

Hudson River Park Trust (HRPT) seeks to qualified Motorpool Mechanic to fill a position within its Facilities Unit. The successful candidate will have a minimum of 4 years' experience in vehicle and equipment maintenance, inspection and repair. A qualified candidate for this job should have knowledge of vehicular and small and heavy equipment, including passenger vehicles, trucks, bobcats, bucket lifts, loaders; electric, diesel and gasoline powered utility vehicles. The individual should be well organized, have a proactive attitude, excellent work ethic, exhibit professionalism and conduct themselves professionally as a representative of HRPT.

#### ***Background:***

The Trust is a public benefit corporation created by act of the New York State Legislature and a 501(c)(3) charitable organization. The mission of the Trust is to design, construct and maintain a prominent, and very heavily used, 4-mile-long waterfront park on the west side of Manhattan. The Park includes landscaped public piers and display gardens, lawn areas, ecological planting zones, athletic fields, esplanades, docks, public sculptures, an estuarine sanctuary, and other special features. The Trust covers its annual operating budget through parking revenue, rents from commercial facilities, permits, fees, grants, donations generated by a "Friends" organization, and other private sources.

#### ***Responsibilities/Duties:***

The responsibilities of this position include, but are not limited to, the following:

- Complete work orders and daily tasks as assigned; track time, resources and materials daily using HRPT's Computerized Maintenance Management System (CMMS) system.
- Diagnosis and repair faulty equipment. Perform work in the mechanic shop and in the field as needed on vehicles, motorized equipment, plows, tractors, loaders and other specialized equipment regardless of weather conditions.
- Maintain and repair engines, ignition systems, braking systems, cooling systems, steering and suspension systems, drive train and various other subassemblies.
- Maintain, diagnose and repair hydraulic systems for snowplows, loaders, skid-steer and lift equipment.
- Implement and maintain fleet inspection and cleaning programs; record and maintain vehicle and fuel usage logs in accordance with agency policy and departmental guidelines.
- Install and maintain specialized equipment such as warning lights, misc. public safety equipment, attachments and two-way communications systems.
- Safely operate tools and equipment in compliance with all federal OSHA, state, and local safety requirements, including, but not limited to: trucks, off road vehicles (standard

and automatic transmissions), specialized equipment (sweeper/scrubber, wheel loader, skid steer loader, etc.), small power equipment (generators, compactors, mixers, drills, saws, torches, pumps, vacuums etc.), hand tools (wrenches, hammers, floats, etc.), hydraulic and pneumatic systems, controls and tools and use proper personal protective equipment (PPE). Perform other duties as directed or required commensurate with need and incumbent's level of skill which may include: inspection and repair of life safety systems, electrical and mechanical equipment, pavement, wood structures, and site furnishings; snow and ice removal; set-up and break-down of special events as needed.

- Research replacement parts and material needs for the purpose of obtaining quotes and or for upgrading equipment/fleet when directed.

***Education & Experience:***

High School Diploma or GED and 4 years relevant work experience required. Certificates and/or degrees from an accredited technical training institution are preferred. Candidates with similar experience in parks and public space maintenance and repair of light and heavy equipment, public safety, and alternative energy vehicles, preferred.

***Special Requirements:***

- A valid driver's license with a clean history is required, CDL license preferred.
- Willingness and ability to perform physical labor by lifting objects weighing at least 50 pounds consistently, squatting, bending, etc. are required, both indoors and outdoors in all types of weather.
- Proficiency in computer use, written and verbal communications and the ability to communicate with immediate supervisor and other staff effectively in line with HRPT policies and procedures
- Availability for "stand-by" work on a predetermined basis or as emergency response.
- Availability to work on some holidays, work schedule may include evenings and/or weekends.
- Ability to interact with the public in a polite, friendly and informative manner.
- Proof of Covid-19 vaccination required. As of January 6, 2022, all new hires must be vaccinated against the COVID-19 virus as defined by the CDC, unless they have been granted a reasonable accommodation for religion or disability.

***Compensation Benefits:***

Competitive salary of \$26.44 - \$28.85 hourly (\$55,000-\$60,000 annually) and excellent benefits package including paid holidays, vacation time, sick and personal time, medical, dental and vision insurance, and participation in New York State Retirement System. The position is covered under a collective bargaining agreement between HRPT and Local 30 of the International Union of Operating Engineers, AFL-CIO.

***Application Process:***

Interested applicants are to submit a resume and cover letter to Human Resources at: [resumes@hrpt.ny.gov](mailto:resumes@hrpt.ny.gov). Indicate Job Code: 2022 Mechanic in the subject line of your email.

No phone calls please.

**More information on the Hudson River Park is available at: [www.hudsonriverpark.org](http://www.hudsonriverpark.org)**

**The Hudson River Park Trust is an Equal Opportunity Employer***Pursuant to Executive Order 161, no State entity, as defined by the Executive Order, is permitted to ask, or mandate, in any form, that an applicant for employment provide his or her current compensation, or any prior compensation history, until such time as the applicant is extended a conditional offer of employment with compensation. If such information has been requested from you before such time, please contact the Governor's Office of Employee Relations at (518) 474-6988 or via email at [info@goer.ny.gov](mailto:info@goer.ny.gov).*