MEETING OF THE
BOARD OF DIRECTORS

March 28, 2023 at 4:30 pm

Location: New York City Law Department
100 Church Street, Second Floor (Room 2-160BC)
New York, NY 10007

[For Members of the Public planning to attend the in-person meeting, please rsvp to Calvin Chow at cchow@hrpt.ny.gov as you will need to go through security to enter the Building]

FINAL AGENDA

I. CONSENT AGENDA

A. Approval of Minutes and Ratification of the Actions Taken at the January 26, 2023 Meeting of the Hudson River Park Trust Board of Directors
B. Authorization to Contract with Dynamic Pest Control, Inc. for Parkwide Pest Inspection, Monitoring and Extermination Services
C. Authorization to Contract with EZ Docks Unlimited, LLC for Inspection and Maintenance of Parkwide Plastic Floating Docks
D. Authorization to Amend Contract with E.W. Howell Co. LLC for Chelsea Waterside Park Phase 2 Comfort Station Construction
E. Authorization to Amend Contract with James Corner Field Operations for Gansevoort Peninsula Design and Related Construction
F. Ratification of Extension of Term of Contract with County Fire Inc. for Monitoring, Inspection, Repair and Maintenance of Fire Alarm Systems
G. Authorization to Extend Term of Contract with Stantec Consulting Services Inc. as Owner’s Representative for Capital Projects and Strategic Planning
H. Approval of Agreement with Con Edison for Transfer of Utility Assets on Gansevoort Peninsula
I. Ratification of Sublease Agreement with Google LLC for the Education Classroom and Gallery at Pier 57
J. Adoption of 2023 Procurement Guidelines

II. CORPORATE ACTIONS

K. Approval of April 1, 2023 – March 31, 2024 FY23-24 Budget
L. Authorization to Contract with M&N Engineering, DPC for Parkwide Marine Inspections and Engineering Services
M. Authorization to Contract with Gilbane Building Company for Estuarium Construction Management Services
N. Authorization to Contract with Deborah Bradley Construction & Management Services, Inc. and Peter J. Catanzaro, Inc. for Parkwide On-Call Electrical Services
O. Authorization to Contract with NYC Department of Park & Recreation for Parkwide Security Services

III. PRESIDENT’S REPORT

- Design/Construction Project Updates
- River Project and Public Programs Updates
- Property Updates
- NYSDOT Maintenance Agreement
- Army Corps and Battery Park City Resiliency Planning Updates

IV. ADVISORY COUNCIL and HUDSON RIVER PARK FRIENDS REPORTS

V. ADJOURN
RESOLVED, that the Minutes of the Meeting of the Hudson River Park Trust Board of Directors held on January 26, 2023 are hereby approved by the Board of Directors, and all actions taken by the Directors present at such meeting, as set forth in the Minutes, are hereby in all respects, approved and ratified as actions of the Hudson River Park Trust, and a copy of such approved Minutes are hereby ordered filed with the records of the Hudson River Park Trust.
To: The Directors  
From: Noreen Doyle  
Re: Authorization to Contract with Dynamic Pest Control, Inc. for Parkwide Pest Inspection, Monitoring & Extermination Services

I. Contract Summary

Contractor: Dynamic Pest Control, Inc.  
Proposed Project: Parkwide Pest Inspection, Monitoring & Extermination Services  
Contract Number: F5320  
Contract Amount: Up to $75,000 for a Three-Year and Nine-Month Contract Term

II. Background

The Hudson River Park Trust (“Trust”) requires ongoing pest control and elimination services in order to maintain good public health in Hudson River Park (the “Park”). The Trust thus requires a professional Pest Management business with a Pesticide Business Registration License from the New York State Department of Environmental Conservation to provide integrated pest control services throughout the Park, including its buildings and open space areas.

III. Procurement Process

Pursuant to its Procurement Guidelines, the Trust released a Request for Quotes (“RFQ”) for Parkwide Pest Inspection, Monitoring & Extermination Services as a Discretionary Procurement open only to New York State-certified MWBE firms. The RFQ was posted in the New York State Contract Reporter and on the Trust’s website on February 14, 2023 and was emailed directly to a list of MWBE qualified firms. Because the Discretionary Procurement was open only to MWBE firms, subcontracting opportunities would not be available for the services, so the Trust issued a waiver of the 6 percent SDVOB subcontracting goal prior to releasing the RFQ. On the March 10, 2023 response due date, the Trust received responses from six companies.

Based on its review of the respondents’ pricing and experience and references, Trust staff recommends contracting with Dynamic Pest Control, Inc. (“Dynamic”) as the firm providing the best value to the Trust. Dynamic proposed the lowest fee for the services, has many years of experience in the pest control business, and has a good reputation in providing quality pest control services.

Dynamic proposed an annual fee for the required services of $14,580 for year one, $13,560 for year two, $15,360 for year three, and $13,590 for a nine-month period in year four. The Trust is not seeking a full fourth year so that the procurement cycle would end December 2026 in order for Trust staff to conduct the next procurement during the quieter time of the year. The Trust staff thus recommends contracting with Dynamic Pest Control, Inc. to provide monthly inspection services.
valued at $57,090 for the three-year and nine-month period, plus an approximate contingency of $18,000 to cover additional bait boxes and other emergency services during the contract term for a total contract amount of up to $75,000.

IV. Funding

Funding for this contract is available from the Trust’s operating budget as approved by the Board of Directors each year.

V. Requested Action

The Trust staff requests authorization by the Board of Directors to contract with Dynamic Pest Control, Inc. for Parkwide Pest Inspection, Monitoring & Extermination Services for a three-year and nine-month contract term for a Total Board Authorized Amount of up to $75,000.

Attachment:

Resolution
RESOLVED, based upon the materials presented to the Board of Directors at its meeting on March 28, 2023, a copy of which is ordered filed with the records of the Hudson River Park Trust, the Board hereby authorizes the Hudson River Park Trust to contract with Dynamic Pest Control, Inc. for Parkwide Pest Inspection, Monitoring & Extermination Services for a three-year and nine-month contract term for a Total Board Authorized Amount of up to $75,000; and be it further

RESOLVED, that the President or the President’s designee(s) be, and each of them is, hereby authorized to take such actions as the President or the President’s designee(s) may deem necessary or appropriate in order to implement the forgoing resolution.
For Consideration
March 28, 2023

To: The Directors
From: Noreen Doyle
Re: Authorization to Contract with EZ Docks Unlimited, LLC for Inspection and Maintenance of Parkwide Plastic Floating Docks

I. Contract Summary

Contractor: EZ Docks Unlimited, LLC
Proposed Project: Inspection and Maintenance of Parkwide Plastic Floating Docks
Contract Number: G6940
Contract Amount: $300,000 for Five-Year Contract Term

II. Background

The Hudson River Park Trust (“Trust”) requires ongoing inspection and maintenance services to maintain the plastic floating docks owned by the Trust and located in Hudson River Park (the “Park”). The Trust seeks to contract with EZ Docks Unlimited, LLC (“EZ Docks”) to provide monthly inspections and maintenance, and, as necessary, repairs for the plastic floating docks and associated gangways. These docks are identified as: (1) the EZ-Dock and gangway located on the southeast side of Pier 40, (2) the Plastic Dock and Gangway located on the southwest side of Pier 40, (3) the Pontoon Dock and gangway located west of the Pier 66 Boathouse, (4) the EZ-Dock and Gangway located at Pier 66 north of the boardwalk, and (5) the EZ-Dock and Gangway located at the northwest side of the Pier 84 Boathouse.

III. Procurement Process

The Trust’s Procurement Guidelines allow sole source procurements when only one contractor can supply the commodities or perform the services required by the Trust. The Procurement Guidelines require that the Trust document: (i) the unique nature of the requirement; (ii) the basis upon which staff has determined that there is only one known contractor able to meet the Trust’s need; and (iii) the basis upon which the Trust determined the cost to be reasonable.

Three of the plastic docks were manufactured by EZ Docks and, because of their specialized design, only EZ Docks’ parts can be used to repair those docks. In addition, one of the docks at Pier 40 is still under warranty by EZ Docks and thus can only be repaired by EZ Docks. While the two docks that were not manufactured by EZ Docks could be inspected and repaired by another contractor, it is not efficient or in the Trust’s interest to have two separate companies inspecting and repairing the five plastic docks located in the Park on a monthly basis. EZ Docks is able not only to service its own manufactured docks but the other two plastic docks located in the Park.
EZ Docks’ pricing is also reasonable and only reflects a very modest increase in pricing from 2020 that was identified through a competitive procurement in 2020. As background, in January 2020, the Trust released a Request for Proposals for the installation of a new floating dock at Pier 66 (the “RFP”) that also sought pricing for the inspection and maintenance of the Pier 66 docks plus the dock located at Pier 84. The Trust received responses from six proposers that provided pricing for one year of inspection/maintenance services for three of the docks at two locations ranging from $28,800 to $67,000. At that time, EZ Docks was selected to install the Pier 66 dock and provide the maintenance services and the Trust has been satisfied with its work. EZ Docks will provide the required inspection services for $48,000 each year for all five docks, which is well within the range of pricing offered by the six proposers in 2020 for a smaller number of docks. Accordingly, EZ Docks pricing for the inspection/maintenance service is reasonable. Beyond inspections, the Trust has assumed a need for $12,000 each year for any necessary replacement parts, for a total assumed annual budget of $60,000 for each contract year.

IV. Funding

Funding for this contract is available from the Trust’s operating budget as approved by the Board of Directors each year.

V. Requested Action

The Trust staff requests authorization by the Board of Directors to contract with EZ Docks for Inspection and Maintenance of Parkwide Plastic Floating Docks for a five-year contract term for a Total Board Authorized Amount of up to $300,000.

Attachment:
Resolution
HUDSON RIVER PARK TRUST – Authorization to Contract with EZ Docks Unlimited, LLC for Inspection and Maintenance of Parkwide Plastic Floating Docks

RESOLVED, based upon the materials presented to the Board of Directors at its meeting on March 28, 2023, a copy of which is ordered filed with the records of the Hudson River Park Trust, the Board hereby authorizes the Hudson River Park Trust to contract with EZ Docks Unlimited, LLC for Inspection and Maintenance of Parkwide Plastic Floating Docks for a five-year contract term for a Total Board Authorized Amount of up to $300,000; and be it further

RESOLVED, that the President or the President’s designee(s) be, and each of them is, hereby authorized to take such actions as the President or the President’s designee(s) may deem necessary or appropriate in order to implement the forgoing resolution.
For Consideration  
March 28, 2023

To: The Directors  
From: Noreen Doyle  
Re: Authorization to Amend the Contract with E.W. Howell Co., LLC for Chelsea Waterside Park Phase 2 Comfort Station Construction

I. Contract Summary

Contractor: E.W. Howell Co., LLC 
Proposed Project: Chelsea Waterside Park Phase 2 Comfort Station Construction 
Contract Number: C5520 
Amendment: Additional $150,000 for a Total Board Authorization Amount of up to $3,444,500

II. Background

At its July 29, 2021 meeting, the Board of Directors (“Board”) authorized the Hudson River Park Trust (“Trust”) to enter into a contract with E.W. Howell Co., LLC (“E.W. Howell”) for the construction of a new comfort station in Chelsea Waterside Park for a Contract Amount of $2,995,000, which Board authorization also included a 10 percent contingency for a Total Board Authorization Amount of up to $3,294,500. E.W. Howell is nearing completion of this project, and the Trust expects to open it to the public later this spring. E.W. Howell has provided high quality service to the Trust to date, and construction has proceeded swiftly and efficiently.

The Trust is in the process of seeking a Certificate of Occupancy for the structure from the New York City Department of Buildings (“DOB”). Securing DOB sign-off may require E.W. Howell to perform certain adjustments or modifications to the comfort station and its mechanical, electrical and plumbing services to satisfy DOB’s close-out requirements. Consequently, staff seeks Board authorization to add an additional $150,000 to the contract to cover any necessary further work that may be required for this purpose in the event needed. E.W. Howell’s pricing remains reasonable, and Trust staff would vet any additional services requests and the associated cost before authorizing them.

III. Funding

Funding for this amendment is available from the Trust’s restricted funds from the sale of transferable development rights and from capital budget funds allocated by New York City.

IV. Requested Action

The Trust staff requests Board authorization to amend the contract with E.W. Howell Co., LLC for Chelsea Waterside Park Phase 2 Comfort Station Construction by adding $150,000 for a Total Board Authorization Amount of up to $3,444,500.
RESOLVED, based upon the materials presented to the Board of Directors at its meeting on March 28, 2023, a copy of which is ordered filed with the records of the Hudson River Park Trust, the Board hereby authorizes the Hudson River Park Trust to amend the contract with E.W. Howell Co., LLC for the Chelsea Waterside Park Phase 2 Comfort Station Construction by adding $150,000 for a Total Board Authorization Amount of up to $3,444,500; and be it further

RESOLVED, that the President or the President’s designee(s) be, and each of them is hereby, authorized to take such actions as the President or the President’s designee(s) may deem necessary or appropriate in order to implement the forgoing resolution.
For Consideration
March 28, 2023

To: The Directors

From: Noreen Doyle

Re: Authorization to Amend the Contract with James Corner Field Operations for Design and Related Consultant Services for Gansevoort Peninsula

I. Contract Summary

Contractor: James Corner Field Operations
Proposed Work: Design and Related Consultant Services for Gansevoort Peninsula
Contract Number: A4981
Amendment: Addition of $265,000 for a Total Board Authorization Amount of up to $6,355,000 and Extension of Term

II. Background

At its January 31, 2019 meeting, the Board of Directors ("Board") authorized the Hudson River Park Trust ("Trust") to enter into a contract with James Corner Field Operations ("James Corner") for Design and Related Consultant Services for Gansevoort Peninsula for a contract amount of up to $5,300,000 plus a 10% contingency for a Total Board Authorization amount of $5,830,000.

James Corner began working with the Trust on a very successful community engagement process related to developing a design for the Gansevoort Peninsula – a task that was an essential part of its scope of work. Subsequently, former Governor Cuomo directed the Trust to conduct, on an expedited basis, a community engagement process in connection with potential legislative changes at Pier 40 and Pier 76 within Hudson River Park. The Trust was directed to explore opportunities for public open space at both piers while also considering how each pier could contribute to the Park’s projected financial needs in the future, and to provide legislative recommendations to the then Governor by May 1, 2020. The Trust determined that it was in its best interests to modify the James Corner contract scope to encompass the required Pier 40 and Pier 76 work. Subsequently, at its October 1, 2020 meeting, the Board authorized the Trust to amend its contract with James Corner to restore the $260,000 allocation used for the Trust’s Pier 40/Pier 76 effort to the originally intended Gansevoort Peninsula scope of work, bringing the Total Board Authorization amount of up to $6,090,000.

James Corner completed design of Gansevoort Peninsula in January 2021. Its original design and consultant services price proposal assumed two years of construction administration services. In working with its construction manager during the design process, the Trust determined that the best procurement strategy for the large site was to develop a staggered phasing and bidding plan with the goal of securing multiple qualified contractors and competitive pricing for the work. Ultimately, the scope of work for general construction services was divided into two large geographic zones, with
separate contracts awarded for the Gansevoort buildings over a span of multiple Board meetings between March 2021 and January 2022.

Dividing the construction into separate contracts increased the length of James Corner’s construction administration services and required additional shop drawing and submittal reviews beyond what would have been anticipated in a one-phase site construction contract. Additionally, due to field conditions and outside agency requirements unanticipated by the Trust or James Corner, significant design modifications were required to address these issues during James Corner’s construction administration activities.

Despite these initial schedule issues, construction is proceeding well at Gansevoort Peninsula, with all construction scheduled to be complete by late summer 2023. Trust staff therefore seeks to amend the contract for an additional $265,000 and to extend the term by 15 months, through May 14, 2024 to provide sufficient time to receive a final certificate of completion for the new building from the New York City Department of Buildings and complete other required close-out tasks.

II. Funding

Funding for this amendment is available from funds provided by the City of New York and restricted funds held by the Trust.

III. Requested Action

The Trust requests Board authorization to amend the contract with James Corner Field Operations for the Gansevoort Peninsula Design and Related Consultant Services to add an additional $265,000 for a Total Board Authorization Amount of up to $6,355,000 and to extend the contract term by 15 months, through May 14, 2024.

Attachment:
Resolution
HUDSON RIVER PARK TRUST - Authorization to Amend the Contract with James Corner Field Operations for the Gansevoort Peninsula Design and Related Consultant Services

RESOLVED, based upon the materials presented to the Board of Directors at its meeting of March 28, 2023, a copy of which is ordered filed with the records of the Hudson River Park Trust, the Board hereby authorizes the Hudson River Park Trust to amend the contract with James Corner Field Operations to add an additional $265,000 for a Total Board Authorization Amount of up to $6,355,000 and to extend the contract term by 15 months, through May 14, 2024; and be it further

RESOLVED, that the President or the President’s designee(s) be, and each of them is hereby, authorized to take such actions as the President or the President’s designee(s) may deem necessary or appropriate in order to implement the foregoing resolution.
For Consideration
March 28, 2023

To: The Directors

From: Noreen Doyle

Re: Ratification of Extension of Contract Term with County Fire, Inc. for Parkwide Monitoring, Inspection, Repair and Maintenance of Fire Alarm Systems

I. Contract Summary

Contractor: County Fire, Inc.
Proposed Work: Monitoring, Inspection, Repair and Maintenance of Fire Alarm Systems
Contract Number: M5030
Amendment: Four Month Extension of Term

II. Background

At its January 31, 2019 meeting, the Board of Directors ("Board") authorized the Hudson River Park Trust ("Trust") to enter into a contract for a three-year term with County Fire, Inc. ("County Fire") for Parkwide Monitoring, Inspection, Repair and Maintenance of Fire Alarm Systems for a Total Board Authorization Amount of up to $138,600. County Fire’s services include (1) monitoring, reporting, maintenance, inspection and testing of fire alarm systems, (2) providing repair services as identified by the Trust, and (3) designing and installing a code compliant system to activate the fire notification devices in the Administration area at Pier 40.

As funding remained in the contract, the Board approved a one-year extension of the term on January 27, 2022, with the contract set to expire earlier this month. Because County Fire is currently in the midst of completing fire alarm work at two specific locations at Pier 25 and Pier 40, Trust staff extended the contract term by an additional four months so that the work could be completed. County Fire is a New York State certified MBE and the Trust has been satisfied with its services.

Moving forward, staff is also currently reviewing the Office of General Services centralized contractors list to identify vendors capable of performing both fire alarm and related sprinkler system work. Trust staff expects to seek approval of a new multi-year contract for fire alarm and related services at the next scheduled Board meeting in June 2023.

III. Requested Action

The Trust staff requests ratification by the Board of the four-month extension of the contract term, through June 30, 2023.
RESOLVED, based upon the materials presented to the Board of Directors at its meeting of March 28, 2023, a copy of which is ordered filed with the records of the Hudson River Park Trust, the Board hereby ratifies the four-month extension of the contract term with County Fire, Inc. for Parkwide Monitoring, Inspection, Repair and Maintenance of Fire Alarm Systems; and be it further

RESOLVED, that the President or the President’s designee(s) be, and each of them is hereby, authorized to take such actions as the President or the President’s designee(s) may deem necessary or appropriate in order to implement the forgoing resolution.
For Consideration
March 28, 2023

To: The Directors

From: Noreen Doyle

Re: Authorization to Extend the Term of Contract with Stantec Consulting Services Inc. for Owner’s Representative for Capital Projects & Strategic Planning

I. Contract Summary

Contractor: Stantec Consulting Services Inc.
Proposed Work: Owner’s Representative for Capital Projects & Strategic Planning
Contract Number: A4989
Amendment: Extension of Term

II. Background

At its December 6, 2018 meeting, the Board of Directors (“Board”) authorized the Hudson River Park Trust (“Trust”) to enter into a contract for a three-year term with Stantec Consulting Services Inc. (“Stantec”) as Owner’s Representative for Capital Projects & Strategic Planning for a Total Board Authorization Amount of up to $1,500,000. Pursuant to the contract, Stantec has provided design, consulting and project management services for a variety of projects and administrative issues. These included design services for the Pier 54 Arch restoration, design services for the installation of bottle fillers parkwide, review of tenant drawings for Pier 57 and project management services for building permit closeouts.

At its January 27, 2022 meeting, the Board authorized a one-year extension of the contract term for the completion of an outstanding task to obtain certificates of completion from the Department of Small Business Services for three of the Park’s boathouses. To complete this task, Stantec has entered into contracts with the original Architects of Record for each facility, an independent inspections consultant, and an expeditor; however, the process to obtain the certificates of completion has been slower than anticipated.

The Trust staff seeks to extend the term of Stantec’s contract by an additional one year so that Stantec can complete the on-going certificate of completion process with the Department of Small Business Services. No additional funding is required for this extension of the contract term.

III. Requested Action

The Trust staff requests Board authorization to extend the term of contract with Stantec Consulting Services Inc. for Owner’s Representative for Capital Projects & Strategic Planning by one year, to January 7, 2024.
HUDSON RIVER PARK TRUST - Authorization to Extend the Term of Contract with Stantec Consulting Services Inc. for Owner’s Representative for Capital Projects & Strategic Planning

RESOLVED, based upon the materials presented to the Board of Directors at its meeting of March 28, 2023, a copy of which is ordered filed with the records of the Hudson River Park Trust, the Board hereby authorizes the Hudson River Park Trust to extend the term of contract with Stantec Consulting Services Inc. for Owner’s Representative for Capital Projects & Strategic Planning by one year; and be it further

RESOLVED, that the President or the President’s designee(s) be, and each of them is hereby, authorized to take such actions as the President or the President’s designee(s) may deem necessary or appropriate in order to implement the forgoing resolution.
To: Board of Directors

From: Noreen Doyle

Re: Approval of Agreement with Consolidated Edison Company of New York, Inc. for Transfer of Electric Facilities on Gansevoort Peninsula

------------------------------------------------------------------------------------------------------------------

I. **Background**

In 2018, after the New York City Department of Sanitation removed its buildings and remediated the site, the Gansevoort Peninsula was transferred to the Hudson River Park Trust (“Trust”). The Trust Board of Directors (“Board”) thereafter approved a number of design and construction contracts for a newly designed area of the park at the Gansevoort Peninsula. Construction of this new park section is expected to be completed in late summer 2023.

The approved design requires one of the Trust’s contractors, E-J Electric Installation Company, to relocate several electric utility feeders, manholes, conduit and other facilities owned by Consolidated Edison Company of New York, Inc. (“Con Edison”). Because the new park area is under the Trust’s control and the new design requires relocation of these electric utility facilities, Con Edison has agreed to transfer the relevant facilities to the Trust pursuant to the process and pricing set forth in Con Edison’s Electric Tariff schedule as approved by the New York Public Service Commission. The pertinent electric facilities include three electric feeders serving the Fire Department of New York at Pier 53, Little Island, and some new services in the park, as well as related manholes, conduit, vaults, duct lines, wires, and cables within Gansevoort Peninsula.

Trust staff has negotiated an Agreement for the Transfer of Gansevoort Peninsula Electric Facilities and an accompanying Bill of Sale (together, the “Bill of Sale”) with Con Edison so that the necessary utility relocations can occur in the near future and not delay completion of construction of the new park area. Con Edison has informed the Trust that the net book value of the electric facilities based on their useful life and depreciation is $319,105.86. Trust staff now seeks approval by the Board of the Bill of Sale.

II. **Requested Action**

Staff hereby requests that the Board approve the Trust’s entering into the Agreement for the Transfer of Gansevoort Peninsula Electric Facilities and accompanying Bill of Sale with Con Edison for the transfer of Con Edison’s existing electric facilities on the Gansevoort Peninsula to the Trust at a value of $319,105.86. Funding is available from the City of New York and restricted funds held by the Trust as part of the overall construction budget for Gansevoort Peninsula.
RESOLVED, based on the materials presented to the Board of Directors at its meeting on March 28, 2023, a copy of which is ordered filed with the records of the Hudson River Park Trust, the Directors hereby approve the Agreement between Consolidated Edison Company of New York, Inc. and Hudson River Park Trust for the Transfer of Gansevoort Peninsula Electric Facilities and the accompanying Bill of Sale for the transfer of Con Edison’s existing electric facilities on the Gansevoort Peninsula to the Trust at a value of $319,105.86; and be it further

RESOLVED, that the President or the President’s designee(s) be, and each of them is hereby authorized to take such actions as the President or the President’s designee(s) may deem necessary or appropriate in order to implement the foregoing resolution.
For Consideration  
March 28, 2023

To: Board of Directors

From: Noreen Doyle

Re: Ratification of Sublease Agreement with Google LLC for the Trust’s Educational Space at Pier 57

I. Background

As approved by the Board of Directors (“Board”) in September 2018, the First Amendment to the Ground Lease Agreement between the Hudson River Park Trust (“Trust”) and Super P57 LLC provides that Google LLC (“Google”) as the Anchor Occupant would sublease to the Trust 3,000 square feet of contiguous, rent-free space for cultural, educational, and/or entertainment use (the “Trust’s CEE Space”) during the term of Google’s sublease agreement with Super P57 LLC. Google has built the Trust’s CEE Space and is completing installation of all furniture, utilities, and equipment, at Google’s sole cost, and the space is expected to be ready for use by the Trust for environmental programming benefiting the public on or about April 1, 2023.

A copy of the Sublease Agreement between Google and the Trust and a memorandum summarizing key terms was shared with all Directors on March 1, 2023. Thereafter, Google and the Trust executed the Sublease Agreement, effective as of March 13, 2023 (the “Sublease Agreement”) in order to ensure the Trust’s CEE Space could be open at the same time as the public opening of other public-facing uses on Pier 57’s ground floor, including “Market 57,” a public food vendor hall curated by the James Beard Foundation; the “Living Room”, a new indoor public gathering area; and two bookable community classrooms. Trust staff now seeks Board ratification and approval of the Sublease Agreement.

The Sublease Agreement provides the Trust with an approximate 2,074 square-foot premise that includes a fully furnished classroom and environmental tech gallery called the “Discovery Tank,” with a dividing wall separating the two that can be opened to allow for expanded experiential learning. The gallery area is outfitted with interactive games featuring touch screens, movement detection and other technological features that will enable visitors and program participants to learn about aspects of the Hudson River Park Estuarine Sanctuary through playing custom-designed and illustrated games. The Sublease Agreement provides the Trust with the option to add a second classroom of approximate 1,129 square feet that would have similar furnishings and equipment to be paid by Google, and the Trust can separately reserve use of another 1,000 square-foot CEE flex space available at Pier 57 when needed. Google is providing the Trust’s CEE Space rent free through, at a minimum, 2031; Google is also paying for all cleaning services, utility costs and portering services. The Trust has the option to terminate the Sublease Agreement at any time after the fifth year with notice.
II. **Requested Action**

Trust staff requests that the Board ratify and approve the Sublease Agreement between Google LLC and the Trust dated March 13, 2023 for the Trust’s CEE Space.

Attachments:
- Resolution
- Copy of March 2023 Executed Sublease
RESOLVED, based on the materials presented to the Board of Directors at its meeting on March 28, 2023, a copy of which is ordered filed with the records of the Hudson River Park Trust, the Directors hereby ratify and approve the Sublease Agreement between Google LLC and the Hudson River Park Trust dated March 13, 2023 for the Trust’s subleased premises at Pier 57 as a cultural, educational, and/or entertainment use; and be it further

RESOLVED, that the President or the President’s designee(s) be, and each of them is hereby, authorized to take such actions as the President or the President’s designee(s) may deem necessary or appropriate in order to implement the foregoing resolution.
For Consideration  
March 28, 2023

To: The Directors

From: Noreen Doyle

Re: Approval of the Hudson River Park Trust 2023 Procurement Guidelines

The Procurement Guidelines of the Hudson River Park Trust (“Trust”) detail the operative policies and instructions regarding the use, awarding, monitoring and reporting of procurement contracts as defined under Section 2879 of Article 9 of the Public Authorities Law of the State of New York (“PAL”).

Trust staff reviews the Procurement Guidelines (“Guidelines”) periodically to ensure they accurately reflect current New York State policies and requirements. Since the last update to the Trust’s Guidelines in January 2022, the State of New York has changed two of its procurement requirements. First, pursuant to Executive Order No. 16 of 2022 (“EO 16”), the Trust must refrain from entering into any new contracts or renewing any existing contracts with entities that conduct business operations in Russia. Accordingly, the proposed changes to the Guidelines require prospective vendors to submit an EO 16 certification form as part of the competitive procurement process and prohibit the Trust from awarding any contract to a vendor appearing on the Federal sanctions list. Second, effective April 1, 2023, the State has renamed Article 17-B of the Executive Law related to the Service-Disabled Veteran-Owned Business (“SDVOB”) program. The new law is called Veterans Services Law Article 3. It does not require the Trust to change its procurement procedures, so the modification to the Procurement Guidelines and relevant SDVOB forms is limited to having the correct new citation.

In addition to these changes, Trust staff proposes to update the 2023 Guidelines to specifically state that the procurement procedures apply to contracts and purchases valued at $5,000 or more as is already the Trust’s practice, to provide sample language for advertising single and sole source procurements in the New York State Contract Reporter, to update the website link for the list of Preferred Sources, and to expand the list of commodities and services that are currently available through the General Services Administration’s centralized contracts.

The attached proposed 2023 Procurement Guidelines have been tracked to show the proposed changes against the current 2022 Procurement Guidelines.

Requested Action

The Trust staff requests that the Board of Directors approve the Hudson River Park Trust 2023 Procurement Guidelines.

Attachments:
  Resolution and Proposed Procurement Guidelines dated March 2023
RESOLVED, based upon the materials presented to the Board of Directors at its meeting on March 28, 2023, a copy of which is ordered filed with the records of the Hudson River Park Trust, the Board hereby approves the Hudson River Park Trust Procurement Guidelines dated March 2023; and be it further

RESOLVED, that the President or the President’s designee(s) be, and each of them is hereby, authorized to take such actions as the President or the President’s designee(s) may deem necessary or appropriate in order to implement the foregoing resolution.
For Consideration
March 28, 2023

To: Board of Directors

From: Noreen Doyle

Re: Approval of Hudson River Park Trust Fiscal Year 2023-2024 Operating Budget

REQUESTED ACTION

The Hudson River Park Trust seeks approval by the Board of Directors of the Trust’s April 1, 2023 to March 31, 2024 fiscal year operating budget as presented at the Board meeting on March 28, 2023.

Materials and Attachments:

Proposed Budget
Resolution
RESOLVED, based upon the materials presented to the Board of Directors of the Hudson River Park Trust at its meeting on March 28, 2023, a copy of which is ordered filed with the records of the Hudson River Park Trust, the Board hereby approves the April 1, 2023 – March 31, 2024 fiscal year Operating Budget; and be it further

RESOLVED, that the President or the President’s designee(s) be, and each of them is hereby, authorized to take such actions as the President or the President’s designee(s) may deem necessary or appropriate in order to implement the foregoing resolution.
For Consideration
March 22, 2023

To: Board of Directors
From: Noreen Doyle, President & CEO
Re: Authorization to Enter into Contract with M&N Engineering, D.P.C., for Parkwide Marine Inspections and Engineering Services

I. Contract Summary

Contractor: M &N Engineering, D.P.C.
Proposed Work: Parkwide Marine Inspections and Engineering Services
Contract Number: A5290
Authorization Amount: Base Contract Amount of $4,680,640, plus a 10% contingency, for a Total Board Authorization Amount of up to $5,148,704

II. Background

As a waterfront park, Hudson River Park (the “Park”) has a continuing need for in-water engineering inspections of piers, bulkheads, and other marine structures. In addition, as a result of these inspections, engineering services are needed to assess and design corrective work in order to maintain the structures in a state of good repair to ensure continued public use.

The Hudson River Park Trust (“Trust”) seeks to retain a marine engineering firm that can: (a) perform in-water diving inspections for a multi-year period to provide field inspections and engineering reports for the Park’s constructed piers, platforms, floating docks, bulkheads, habitat structures, and pile fields; (ii) document conditions and make recommendations for on-going capital maintenance and repair; and (c) review and perform follow-up inspections of work proposed by others, such as the Park’s tenants (together, the “Services”).

III. Procurement Process

In accordance with the Trust’s Procurement Guidelines, an advertisement for the Request for Proposals (“RFP”) for Parkwide Marine Inspections and Engineering Services was published in the New York State Contract Reporter and on the Trust’s website for the period between December 21, 2022 and February 8, 2023. Thirty-one firms initially expressed interest in the RFP and the Trust received five proposals on the February 8th submission deadline. A Selection Committee comprised of Trust staff from multiple departments reviewed the five proposals according to the selection criteria identified in the RFP, including the proposer’s experience in providing similar services, reputation and references, proposed subcontractors, diversity practices, and price proposal.

The Selection Committee interviewed the two most highly ranked firms, and, thereafter, determined M&N Engineering, D.P.C. (“M&N”) to be the most qualified firm to perform the Services. M&N has extensive experience performing similar in-water marine dive inspection projects and has served as the Trust’s consultant since 2017.
M&N’s cost proposal to perform the Services consists of lump sum fees in addition to daily dive inspection rates and hourly consultant rates to be paid out of a $2,000,000 allowance for on-call services, which will be approved as needed. The Trust determined that M&N, as the most qualified firm, offered a fee and cost proposal that was fair and reasonable and thus presented the “best value” to the Trust. M&N will obtain approximately 15.93% M/WBE participation and the Trust will seek a partial waiver from NYS Empire State Development for the remainder of the 30% goal. The Trust issued a waiver for the 6% SDVOB goal due to the lack of subcontracting opportunities and the specialized nature of the Services.

The Trust will complete a responsibility determination and evaluation of financial capacity prior to entering into the contract. The term of the contract is expected to be five years.

IV. **Funding**

Funding for the contract is available through the Trust’s capital maintenance budget as approved by the Board of Directors each year.

IV. **Requested Action**

The Trust staff requests authorization by the Board of Directors to enter into a contract for a five-year contract term with M&N for Parkwide Marine Inspections and Engineering Services in the amount of $4,680,640, plus a 10% contingency, for a Total Board Authorization Amount of up to $5,148,704.

Attachment:
Resolution
RESOLVED, based upon the materials presented to the Board of Directors at its meeting on March 28, 2023, a copy of which is ordered filed with the records of the Hudson River Park Trust, the Board hereby authorizes the Hudson River Park Trust to enter into a contract with M&N Engineering, D.P.C. for Parkwide Marine Inspection and Engineering Services for a five-year contract term in the amount of $4,680,640, plus a 10% contingency, for a Total Board Authorization Amount of up to $5,148,704; and be it further

RESOLVED, that the President or the President’s designee(s) be, and each of them is, hereby authorized to take such actions as the President or the President’s designee(s) may deem necessary or appropriate in order to implement the forgoing resolution.
To: The Directors

From: Noreen Doyle

Re: Authorization to Contract with Gilbane Building Company for Estuarium Construction Management Services

I. Contract Summary

Contractor: Gilbane Building Company
Proposed Work: Estuarium Construction Management Services
Contract Number: A5300
Approval Amount: $2,783,425, plus a 10% contingency for a Total Board Authorization Amount of up to $3,061,768

II. Background

The Estuarium has been an important part of the vision for Hudson River Park (the “Park”) since its inception. A Request for Proposals for Estuarium Design Services for the new educational building was released in 2022 and the Board of Directors (“Board”) authorized the Hudson River Park Trust (“Trust”) to contract with Sage and Coombe Architects, LLP at its September 29, 2022 meeting. To date, the design team has been studying the site and working with Trust staff to learn about the Trust’s anticipated educational programming and vision to inform planning needs for the building. In addition, to begin the community engagement process, the Trust co-hosted a well-attended community meeting about the project with Community Board 1 in late February after introducing the design team to the Community Board in December.

As the team begins to consider design of a prominent building that will need to be constructed on a tight site surrounded by a fully open and busy public park, it is important to have construction professionals involved to ensure that constructability issues and project costs are integrated into early decision-making. The construction management team will be participating in design meetings, reviewing drawings and preparing independent cost estimates during the pre-construction phase. During the construction of the building, the construction management team will be on-site full time, ensuring that the work proceeds in a timely and safe manner with minimal impacts to Park users and tenants. The proposed contract term is five years in hopes that that will be a sufficient period of time to complete both design and fundraising and to construct the building.

III. Procurement Process

In accordance with the Trust’s Procurement Guidelines, an advertisement of the Request for Proposals (“RFP”) for Estuarium Construction Management Services was published in the New York State
Contract Reporter on December 8, 2022 and concurrently advertised on the Trust website. The Trust received a total of nine proposals on the submission due date of January 27, 2023.

A Selection Committee comprised of five members of the Trust’s staff from multiple departments reviewed the nine proposals and rated them pursuant to the selection criteria set forth in the RFP. Selection criteria included: (a) respondent experience, (b) experience of key personnel, (c) M/WBE Participation and Diversity Practices, and (d) the Fee and Cost Schedule. The selection committee initially provided ratings based on respondent experience and experience of key personnel, and then invited the five top ranked firms for interviews. All interviewed firms were given a chance to provide a brief presentation summarizing their experience and qualifications before being asked questions by the selection committee. Following the interviews, the Trust issued written clarification requests to the interviewed firms. The selection committee then completed post-interview ratings based on the interviews, clarification responses and the initial proposals. M/WBE and Fee ratings were then separately calculated, resulting in a final ranking.

Based on the process outlined above, Trust staff has identified Gilbane Building Company, (“Gilbane”) as the firm providing the best value to the Trust at a fee of $2,783,425. Gilbane has successfully provided construction management services for the Trust, including for Pier 26, which is adjacent to the future estuarium location, and at Gansevoort and Pier 97. Gilbane also has worked for New York City (“NYC”) agencies including the NYC Department of Design and Construction and the NYC Economic Development Corporation. Gilbane will fully meet the Trust’s 30% advertised M/WBE and 6% SDVOB goals. The Trust will complete a responsibility determination and evaluation of financial capacity for Gilbane prior to entering into the contract.

IV. 

**Funding**

Funding for this contract is available through Trust capital funds as approved in the current adopted budget and from the Trust’s reserves.

V. 

**Requested Action**

The Trust staff requests Board authorization to enter into a contract with Gilbane Building Company for Estuarium Construction Management Services in the amount of $2,783,425, plus a 10% contingency, for a Total Board Authorization Amount of up to $3,061,768 over the five-year contract term.

Attachment:
  
  Resolution
RESOLVED, based upon the materials presented to the Board of Directors at its meeting of March 28, 2023, a copy of which is ordered filed with the records of the Hudson River Park Trust, the Board hereby authorizes the Hudson River Park Trust to contract with Gilbane Building Company for Estuarium Construction Management Services in the amount of $2,783,425, plus a 10% contingency, for a Total Board Authorization Amount of up to $3,061,768 over the five-year contract term; and be it further

RESOLVED, that the President or the President’s designee(s) be, and each of them is, hereby authorized to take such actions as the President or the President’s designee(s) may deem necessary or appropriate in order to implement the forgoing resolution.
To: The Directors
From: Noreen Doyle
Re: Authorization to Enter into Contracts with Deborah Bradley Construction & Management Services, Inc., and Peter J. Catanzaro, Inc. for Parkwide On-Call Electrical Services

I. Contract Summary

Contractors: Deborah Bradley Construction & Management Services, Inc. ("DBC")
Peter J. Catanzaro, Inc. ("PJC")
Proposed Work: Parkwide On-Call Electrical Services
Contract Numbers: C5611 – DBC
C5610 – PJC
Authorization Amount: Aggregate Total Board Authorization Amount of up to $1,500,000 over five-year period

II. Background

The Hudson River Park Trust ("Trust") requires on-call electrical services throughout Hudson River Park to address electrical issues that arise on both a regular and emergency basis. Routine work includes panel upgrades and repairs, troubleshooting and testing of electrical systems and services, repairs to parking lot and park lighting, and retrofitting existing lighting to energy-efficient LEDs. Additional electrical services are expected to be needed during the contract period to support other capital maintenance or emergency needs on an on-call basis as well.

III. Procurement

In accordance with the Trust’s Procurement Guidelines, an advertisement for a Request for Proposals ("RFP") for Parkwide On-Call Electrical Services was published in the New York State Contract Reporter and posted on the Trust’s website between the period of January 5, 2023 and January 27, 2023. The Trust received two proposals, from Deborah Bradley Construction & Management Services, Inc. ("DBC") and Peter J. Catanzaro, Inc. ("PJC"), on the submission deadline.

A selection committee comprised of Trust staff reviewed the submissions and evaluated each according to the identified selection criteria in the RFP. After evaluating the proposals, the selection committee interviewed both respondents. Upon completion of proposal review and interviews, the selection committee determined that both DBC and PJC proposed favorable hourly rates for the on-call services and that each of their cost proposals was fair and reasonable and presented “best value” to the Trust.
Pursuant to the RFP, the Trust may award contracts to one or more selected electricians. The Trust staff therefore recommends entering into contracts with both respondents – one with DBC (the “DBC Contract”) and one with PJC (the “PJC Contract”), for a Total Board Authorization of up to $1,500,000 in the aggregate over a five-year period to be allocated as necessary for assigned tasks. The Trust has budgeted $300,000 for FY23-24 for on-call electrical services and anticipates budgeting the same amount in each of the following four years, though the allocations for individual years may vary based on defined project needs. Each of the two contracts would have an initial term of three years with the option of a two-year extension.

The Trust will complete a responsibility determination and evaluation of financial capacity for each contractor prior to entering into each contract. While the RFP did not include any MWBE or SDVOB goals due to the lack of subcontracting opportunities, DBC is a NYS-Certified Woman-Owned-Business.

DBC and PJC have extensive experience providing similar services throughout Hudson River Park. From January 2020 through February 2023, PJC served as the on-call electrical contractor for the Trust and the Trust has been satisfied with PJC’s services. In addition to its work in Hudson River Park, PJC has also performed electrical work for Riverside Park Conservancy and Brooklyn Bridge Park. Similarly, DBC has a solid working history with the Trust and has successfully completed several projects in Hudson River Park. Additionally, DBC has performed electrical work for Battery Park City Authority, Con Edison, and New York City Transit.

IV.   Funding

Funding for these contracts will be available from the Trust’s annual operating budget as approved by the Board of Directors each year.

V.   Requested Action

The Trust requests authorization by the Board of Directors to enter into the DBC Contract and the PJC Contract for Parkwide On-Call Electrical Services for an aggregate Total Board Authorization Amount of up to $1,500,000 over a five-year period.

Attachment:
   Resolution
RESOLVED, based upon the materials presented to the Board of Directors at its meeting of March 28, 2023, a copy of which is ordered filed with the records of the Hudson River Park Trust, the Board hereby authorizes the Hudson River Park Trust to contract with (1) Deborah Bradley Construction & Management Services, Inc. and (2) Peter J. Catanzaro, Inc. for Parkwide On-Call Electrical Services for an Aggregate Board Authorization Amount of up to $1,500,000 over a five-year period; and be it further

RESOLVED, that the President or the President’s designee(s) be, and each of them is hereby, authorized to take such actions as the President or the President’s designee(s) may deem necessary or appropriate in order to implement the foregoing resolution.
For Consideration
March 28, 2023

To: Board of Directors

From: Noreen Doyle

Re: Authorization to Contract with the New York City Department of Parks & Recreation for Park Security Services

I. Contract Summary

Contractor: New York City Department of Parks & Recreation
Proposed Work: Park Security Services
Contract Number: G6560
Authorization Amount: $23,531,263 over Five-Year Contract Term

II. Background

The Parks Enforcement Patrol (“PEP”) unit of the New York City Department of Parks & Recreation (“City Parks”) has been providing 24/7 security services to Hudson River Park under the current contract since 2004. That contract between the Hudson River Park Trust (“Trust”) and City Parks expires on March 31, 2023 (the “Existing Contract”). The Trust and City Parks wish to enter into a new contract for PEP services for a five-year period commencing on April 1, 2023 subject to approval by the New York City Comptroller (the “PEP Contract”). The proposed new PEP Contract would provide the Trust with up to 32 Officers, six Sergeants, one Captain and nine City Seasonal Aides (“CSAs”) to provide 24-hour coverage as well as an additional six 6-month CSAs for the busier summer seasons, reflecting an increase of four Officers and one Sergeant as compared to the Existing Contract. The Trust staff recommends this increase in consideration of the imminent expansion of the Park area later in 2023 when the Gansevoort Peninsula and Pier 97 open and to reflect current security needs.

The cost for the first year of the PEP Contract is anticipated to be approximately $4,773,991 based on the increased number of PEP officers, an anticipated three percent increase in the PEP officers’ salaries and other associated costs based on the new collective bargaining agreement between New York City and the DC 37 Union that City Parks expects will take effect during the first year of the PEP Contract.

Separately, the Trust will also make a retroactive payment to City Parks for the increased salaries under the Existing Contract based on the new collective bargaining agreement for the period between May 2021 and March 2023, and sufficient funds from the Board’s approval of the Existing Contract remains available for the retroactive payment. The anticipated retroactive payment is also included in the FY24 Budget that is currently before the Board.

The Trust staff has been pleased with the services provided by PEP over the years, and as recently discussed with the Board of Directors, staff does not believe that the services provided by PEP could
be replaced by a private security firm. PEP Officers are able to issues summons to enforce both the Trust’s adopted Park rules and City Parks rules, and also have authority to make arrests. PEP Officers have also been trained by City Parks to address homeless-related outreach and other issues affecting public open spaces, and they provide continuity for park visitors across New York City’s large open space network.

III. Procurement Process

The Trust’s Procurement Guidelines allow sole source procurements when only one contractor can supply the commodities or perform the services required by the Trust. For a sole source procurement, the Trust must document: (i) the unique nature of the requirement; (ii) the basis upon which staff has determined that there is only one known contractor able to meet the Trust’s need; and (iii) the basis upon which the Trust determined the cost to be reasonable.

City Parks, through PEP, is the only entity capable of providing the specifically required security and law enforcement services for Hudson River Park at this time. Section 533(a)(9) of the New York City Charter provides that PEP officers may provide security services in Hudson River Park and may enforce Hudson River Park rules and City Park rules. Through the PEP Contract and as set forth in Section 533(a)(9-b) of the City Charter, the New York City Office of Administrative Trials and Hearings (“OATH”) enforces all summonses issued by PEP officers and has adopted the Trust’s penalty schedule set forth in the Trust’s Rules and Regulations. Anyone found to have violated a Trust or City Park’s rule has an opportunity to challenge such summons before an administrative law judge retained by OATH. The Trust itself has no enforcement authority or mechanism to enforce summonses once issued by a PEP officer as currently provided by OATH. Private security firms are not permitted to make arrests, and OATH would not recognize summonses issued by a private security firm. Further, OATH enforcement is dependent on the Trust having a contract with City Parks pursuant to the City Charter. While other government agencies with security divisions could theoretically provide security services, Hudson River Park is a public park within New York City and its adopted Park rules intentionally mirror those in traditional City parks. Contracting with PEP provides needed continuity for park patrons across New York City.

PEP officers are paid through a negotiated collective bargaining agreement with New York City. Thus, the rates for the Officers, Sergeants, CSAs and Captain charged to the Trust are the same rates paid for the officers’ security services at other New York City parks and other parks that are listed in the City Charter, such as Brooklyn Bridge Park. City Parks only charges an additional nominal administrative fee set at 2.65 percent to oversee the PEP Contract. Further, the Trust does not pay any fees to OATH for enforcing the Trust’s or the City Park’s rules. Further, City Parks provides PEP officers with all necessary training and their uniforms and equipment and provides daily oversight. Thus, the cost is reasonable for this sole source contractor.

IV. Funding

Funding for the PEP Contract is available through the Trust’s operating budget as approved by the Board of Directors each year.
V. **Requested Action**

Trust staff seeks Board authorization to enter into a contract with City Parks for Park Security Services for a five-year contract term and a Total Board Authorization Amount of up to $23,531,263.

Attachment:
   Resolution
RESOLVED, based upon the materials presented to the Board of Directors at its meeting on March 28, 2023, a copy of which is ordered filed with the records of the Hudson River Park Trust, the Board hereby authorizes the Hudson River Park Trust to contract with the New York City Department of Parks & Recreation for Park Security Services for a five-year contract term for a Total Board Authorization Amount of up to $23,531,263; and be it further

RESOLVED, that the President or the President’s designee(s) be, and each of them is, hereby authorized to take such actions as the President or the President’s designee(s) may deem necessary or appropriate in order to implement the foregoing resolution.