



## REQUEST FOR PROPOSALS

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### A5320 – On-Call Architecture & Engineering Services

**Description:** The Hudson River Park Trust ("Trust") is pleased to invite qualified firms to submit a proposal in response to this Request for Proposals ("RFP") for On-Call Architecture and Engineering Services. The scope of work includes comprehensive professional design and construction administration services including but not limited to: architecture, landscape architecture, civil, structural, M/E/P, lighting design, estimating, expediting, and specification writing. As described more fully in the RFP, work will be issued on a task order basis for the reconstruction of existing building components, building assessments, space planning, review of documents prepared by others, and other tasks, but will not include the design of new buildings.

**Documents will be available on June 2, 2023. Interested firms may request the RFP by sending a completed RFP Request Form, attached hereto, to the RFP email listed below.**

The Trust is an equal opportunity contracting agency. Any resulting contracts will include provisions mandating compliance with Executive Law Article 15A and the regulations promulgated there under.

**M/WBE Sub-Contracting Goal:** 15% for minority-owned business entities  
15% for women-owned business entities

**SDVOB Sub-Contracting Goal:** 6%

**Optional Pre-Proposal Meeting:** NO pre-proposal meeting is scheduled for this RFP.

**Questions Due Date:** Submit to the RFP Email below by 6/20/2023

**Question Response Date:** Responses will be emailed to plan holders by 6/26/2023

**Proposals Due Date and Time:** 7/10/2023 by 1:00 PM DST

**RFP Email:** [A5320oncallAE@hrpt.ny.gov](mailto:A5320oncallAE@hrpt.ny.gov)

**Contact and Submission:** Attn: Sean Singh, Capital Contracts Administrator  
[ssingh@hrpt.ny.gov](mailto:ssingh@hrpt.ny.gov)

RFP REQUEST FORM

A5320 – On-Call Architecture & Engineering Services

Submit to: Sean Singh, Capital Contracts Administrator  
A5320oncallAE@hrpt.ny.gov

Instructions: The Primary Contact must be the person authorized by the firm to submit and address any questions about the proposal. If a firm needs to change the Primary Contact, they must do so within 24 hours prior to submission of a proposal.

Firm Name:

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Address:

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Primary Contact  
Name:

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Primary Contact E-  
mail:

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Direct Telephone:

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Extension:

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Mobile:

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Fax:

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Secondary E-mail  
(optional):

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