

HUDSON RIVER PARK TRUST

Contract No. A4989

A4989-Owner's Representative Services for Capital Projects and Strategic Planning

Description: Request for Proposals (RFP) - the Hudson River Park Trust ("Trust"), a public benefit corporation of the State of New York, is seeking a Consultant to provide Owner's Representative services for Capital Projects and Strategic Planning initiatives for the Hudson River Park. The Hudson River Park (the "Park") runs along the western edge of the newly rebuilt Route 9A, from Battery Place to 59th Street. The Owner's Representative shall provide services, such as assisting with the regulatory process with private and public agencies, advising in project design process, preparing and evaluating bid/technical proposals, performing inspections, contract administration, providing administrative support and other related activities or tasks commonly associated with project management.

Professional firms, including small, minority, and women-owned firms interested in performing the services described above, are invited to submit their qualifications. Firms are encouraged to visit the site ahead of time to familiarize themselves with the Park and Park initiatives. Please register with the Trust via email to Lupe Frattini at lfrattini@hrpt.ny.gov to obtain the document with the submission materials for this solicitation. This should be accompanied by a check for \$50.00 made out to the Hudson River Park Trust and sent to: Ms. Lupe Frattini, Hudson River Park Trust – Project Management, Pier 40, 353 West Street, 2nd Floor, New York, NY 10014 in order to obtain the RFP. The RFP will not be provided until receipt of this check.

Evaluation criteria shall include: The respondent's experience in providing services similar to the Scope of Services described herein; the quality of the respondent's management, reputation, and references; favorable history, if any, in contracting or doing business with the State or City; the respondent's staffing plan, the quality and experience of staff; the respondent's staff assignments and locations; respondent's commitment to using the staff as proposed; the proposed fee and cost schedules; and the respondent's proposed plans for encouraging participation by minority and women-owned business enterprises in connection with the Services, including the respondent's M/WBE Utilization Plan and Diversity Practices Questionnaire.

Submissions will be evaluated to assess the proposer's responsiveness, responsibility, relevant experience, adherence to M/WBE and SDVOB requirements as percentage of sub-contracting, and financial stability. HRPT is an equal opportunity contracting agency. Any resulting contracts will include provisions mandating compliance with Executive Law Article 15A and the regulations promulgated thereunder.

Minority Sub-Contracting Goal: 19%

Women Owned Sub-Contracting Goal: 11 %

SDVOB Owned Sub-Contracting Goal: 6 %

Proposal Due:	September 21, 2018, 2:00PM
Pre-Bid Meeting (Optional)	August 29, 2018, 2:00PM Pier 40 Lobby
Contract Term:	Three (3) years
Contact:	Lupe Frattini Hudson River Park Trust - Project Management Pier 40 353 West Street, 2 nd Floor New York, NY 10014 (212) 627-2020 phone lfrattini@hrpt.ny.gov

Submit To: Same As Above